



**PTA** Morningside  
Elementary  
School

**DRAFT VERSION**

**PTA Exec Meeting Minutes**

September 25, 2019

8:15 am

- I. Call-to-Order--President Emily Fink called the meeting to order at 8:15 am
- II. Review of minutes from the last PTA exec meeting on August 28, 2019
  - a. Two corrections noted to draft minutes
    - i. meeting began at 9:15 am
    - ii. no corrections were made to the May 10, 2019 meeting minutes
  - b. **Emily Fink seeks a motion to approve**
    - i. **Motion made by Sally Carroll**
    - ii. **Motion seconded by Kerry Weinheimer**
  - c. **Motion passes unanimously**
  - d. Minutes adopted
- III. Emily Fink—President's updates, part 1. Fundraising VP Sally Carroll and her family are relocating. Sally has recruited Fabricio Moraes as a potential replacement for her role. He is attending this meeting to see how the PTA works.
- IV. Foundation report--Caroline Wainright
  - a. Foundation has enough funds to support an additional tutor
  - b. 110 parents have RSVPd to the Foundation happy hour
  - c. Discussion:Should boosterthon and the Foundation's fundraising push both be at the front of the year
    - i. PTA has has to book boosterthon the first week in October to ensure our choice of weeks. Boosterthon has suggested the last week of September or August 25-Sept 3.
    - ii. The later start impacted the schedule this year. Early in the year is good for cash flow, but we anticipate a scaled down Halloween carnival with lower costs next year. Dolphin donors can also help carry forward if we hold boosterthon later.
    - iii. Foundation fundraising push begins at back to school night and lasts about a month. Back to school night is the key to their timing. Principal Sofianos says back to school night can be accommodated at our convenience, but 2-3 weeks into the new school year is ideal.
  - iv. **Sally and Emily are meeting with boosterthon the first week in October and will ask what other dates might be available. with our cash reserves and limited large up-front expenses at the front of the year, we could push Boosterthon as late as November.**



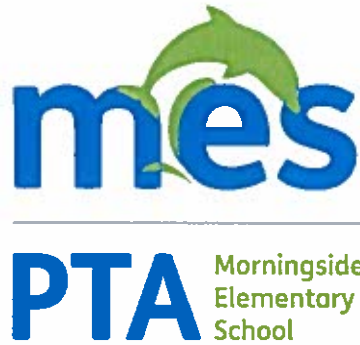
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- d. Better communication is needed regarding the role of PTA, Foundation and GO team.
  - i. Goal is a one page document that outlines each organization's role.
  - ii. Perhaps a "schedule of giving" can be developed at the same time to show parents all the times/ways/organizations that will be asking for money. This lets people decide where/when to spend from a position of knowledge.
- e. Question--will the Foundation consider cost sharing on robots and other technology? The Foundation paid for half of the iPads, but not the robots that accompany them.
  - i. Caroline asks that a formal request be sent through Principal Sofianos.
  - ii. Discussion: Consider that grant requests will also include technology. where is the line between PTA and Foundation roles as to technology?
    - 1. General classroom tech should go to foundation.
    - 2. Innovations or a class/project specific need should go through the grant process.
    - 3. in this year's initial grant discussions, almost every teacher asked for document cameras. Principal Sofianos says this is basic and would be a foundation need. The school would like to have one per class. Roughly \$150 each.
      - a. The PTA is willing to fund these items, but that would exhaust our grants budget.
      - b. Principal Sofianos will discuss this need with the Foundation.

**V. Treasurer's Report--Susan Mapen.**

- a. Last year's expenses that came through late have posted back to June to show they were last year's expenses. This included some larger items.
- b. The auditor is only looking at expenses through May 31. This is out of synch with the fiscal year, but it has always been that way. This makes June a "dead" month—outside of any budget. The general PTA will be asked to approve the June expenses out of an abundance of caution.
- c. A \$5800 pledge from Highland Diamond for 2018 has been written off. Only the first payment was ever received.
- d. All VPs are on track for their budgets, despite a few unexpected expenses. Parliamentarian Amy Hartman pointed out that the best tool to review your division's budget is the expenses v actual that includes the checks written for your division.
- e. If you're raising/collecting money, square is easiest. Checks are ok, but square's records make tracking and transferring simple.



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- f. A PTA amazon account has been established and we are seeking permission to pay with check. Either way, we can purchase through amazon smile so we get a percentage back and will pay no sales tax with our tax id.
- g. Clarification—Mr. Rawl's birthday book club goes to the school account, not the PTA.
- VI. VP Enrichment—Katherine Collins—nothing that wasn't in her report.
- VII. VP Fundraising—Sally Carroll
  - a. Fundraising is at 91% of boosterthon goal of \$105,000 as of 9/25/19. Monday 9/23/19 was our largest fundraising day ever. Boosterthon estimates 33 laps per kid and 95% collection rate. Our actual numbers are closer to 34.5 laps per kid and 99% collection rate, so if we hit the dashboard number, we should get more than anticipated. If we hit the goal by Friday, sliming of the principal will be Friday afternoon.
  - b. Auction planning is underway. The committee is looking at venues now and trying to keep ticket prices low. March 14 is the MES preferred date, but the following Monday is a teacher development date. But other available dates conflict with private school spring breaks. **Discussion of March 14 vs March 21 and it is the group consensus to avoid the conflict with the day off if all other things are equal.**
- VIII. Principal's Report—Audrey Sofianos
  - a. Principal Sofianos has expressed her preference to APS that the K Center remain in place while MES is at Inman.
  - i. President Emily Fink stated that people are anxious for information regarding k center and the future of Inman. She suggests sending a letter from our PTA executive committee to APS supporting the continuation of the k center. We have a two year option to continue there.
  - ii. Principal Sofianos intends to have a discussion with the other principals about their vision for Inman and thoughts on using the facility as a 4/5 academy.
  - iii. Principal Sofianos has been in to two days of reviews of proposals from architects. 6 proposals innovative and exciting proposals have been received. Selection of an architecture firm is underway and then parent/student involvement in the design process.
  - b. La Amistad has given us a grant and has established an after school program focused on the Latino community being held at the k center. 20 kids enrolled now with hopes to grow.
  - c. Principal Sofianos and Dr. Brookins are both getting their commercial dL so they can drive the bus in a pinch.
- IX. VP Operation—Kerry Weinheimer
  - a. Volunteer coordinator Deborah Solomon will be sending a template to all committee chairs showing how and what to post on membership toolkit. We are trying to ensure that



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all sign ups are in one place for simplicity. Ideally, membership toolkit can be set up to directly email the appropriate chair.

- b. Parent University update. Money for a speaker is budgeted and set aside. The goal is to empower parents to move kids forward in life.
- i. **Kerry Weinheimer and Emily Fink ask that we brainstorm ideas that can further this goal and send them to Kerry. Would like to roll out a theme that we can then develop in multiple ways throughout the year.**
- c. The Square Store-Angela Howard still controls the Square Store. We need a new square chair. Sally Carroll has revamped the store and there are templates in place, but there are reporting requirements and maintenance required.
- i. Discussion—Can we transfer more responsibility to the vps to make this an easier job? Potentially, but currently Angela Howard is the only one who knows how to build the links. Angela has estimated 1-2 hours per week to maintain, and then another hour or so to set up any new items.
- ii. **Suggested that as many of us as can attend a transition meeting with Angela so that multiple people know how to work/manage the account.**
- iii. Brian Baran also knows square and is willing to help.
- X. VP Communications—Jana Kovac
  - a. The new school wide private facebook page is ready to go live next week. The only remaining question is how to most easily invite people and ensure that we only have our folks there. Controlling access can be a big job for the admins. The class specific pages are private and will say that way.

XI. Emily Fink—President's updates, part 2. Majority of her topics already discussed.

- a. **There is consensus to send a letter to APS that we support Principal Sofianos' request that the k center stay in place and that the portable classrooms currently at Inman be removed before we relocate there. Because these decisions are of such importance to our parents, we will request an answer by the end of October.**
- b. As we think about communication and goals, should we consider a combined meeting with parents, the Go Team and the Foundation to better explain how we are different and how we can work together? Essentially, the PTA and Foundation serve the strategies set by the Go team. Our goal should be a one page document that can illustrate the roles of each organization that can be used to explain this to parents.

XII. **Meeting adjourned at 10:12 am**



PTA Exec Meeting

September 25, 2019  
8:15 am

President Emily Fink	5 min	Welcome and Remarks
MES Foundation Report	5 min	Caroline Wainright
PTA Vice-Presidents' / Committee Reports	5 mins each	Treasurer Susan Mapen VP Enrichment Katherine Collins VP Fundraising Sally Carroll VP Operations Kerry Weinheimer Volunteer Coordinator Parent University Update Square Store VP Communications Jana Kovac VP SWAG Joanna Kobylivker
PTA President's Report	10 min	Update on Messaging between MES Foundation and PTA  Proposal for letter to APS concerning K Center while MES is at Inman  Schedule for upcoming meetings--Exec and Strategy
Adjournment		



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**PTA Exec Meeting Minutes**

**August 28, 2019**

**8:15 am**

- I. Call-to-Order--President Emily Fink called the meeting to order at 9:15 am
- II. Review of minutes from the last PTA exec meeting on May 10, 2019
  - a. Emily Fink seeks a motion to approve
    - i. Motion made by Jonna Kobylivker
    - ii. Motion seconded
  - b. Motion passes unanimously
  - c. Corrected minutes adopted
- III. Emily Fink—President's updates. Things are off to a good start. Good feedback on both board and general PTA meetings. Kudos to all for content and presentations.
  - a. We have experienced a huge response to the volunteer portal on membership toolkit. Approximately 268 volunteers sign ups so far.
  - b. Angela Howard has raised \$27,000 from dolphin donors and parent patrons. The push for parent patrons begins in the digital dolphin tomorrow. Hoping for \$6,000 more through that effort.
  - c. Emily Fink reports for Treasurer Susan Mapen
    - i. Our bookkeeper has not been able to properly account for the square charges. We may end up switching bookkeepers or Susan may just take over as an important level of detail is being missed.
    - ii. Parliamentarian Amy Hartman notes that we should circulate the latest bank statements, review them in the room and initial as approved.
      1. documents (attached) circulated, reviewed and initialed as indicated.
  - d. Thanks for those who provided reports ahead of time
- IV. Vice President Reports
  - a. Katherine Collins--VP Enrichment
    - i. Volunteer response has been great, but in some areas, we may have already hit capacity. The area chairs don't know how to use all these people. For example, we have 30 volunteers for book fair.
      1. Should we consider a cap on how many per event? If we do that, what about new folks or folks who REALLY want to volunteer. Some won't actually show up/be able to volunteer when the date comes. Suggested



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that area chairs email and ask for volunteers for planning committees and day of volunteers. we could close the volunteer portal for now and reopen for specific events as they approach.

2. **The group decides to close the Membership Toolkit portal for volunteering for all of enrichment activities after cross checking for how many people have volunteered for multiple events.** Some parents have signed up for multiple (as many as 12) positions. Katherine is aware that she can click on each person and see what they've signed up for. Jana thinks there may be a way to run a report and will confirm.
- ii. **Family science night—steering committee met yesterday and is looking for ways to revamp based on feedback from previous years. General feedback is that a 6 pm start time is hard for families, especially without a food/meal option.**
  1. **As to the general format, the students choose activities ahead of time. Each child gets at least one of their 3 choices, but then they get assigned to less popular classes. How do we balance? Many of the best presenters charge and we have in the past said no as this is a free event. Budget went to signage and supplies, not payment to presenters.**
  2. **Committee recommends starting at 5 with one paid presenter for all students through 5:30 or 5:45. A break would be scheduled and food—pizza or a food truck to be paid by the families--would be made available. Breakouts would then start at 6.**
  3. **Questions**
    - a. **Could we then do just two sessions so it doesn't go so late?**
      - i. **Maybe—but we have so many volunteers we've tried to accommodate everyone.**
      - ii. **This is a question of quality vs quantity—look at previous feedback on particular presenters. Suggestion that we select only the most popular speakers and schedule them in larger rooms.**
    - b. **How many people attend each night? how many food trucks are we talking about?**
      - i. **we have an average attendance of about 300 per nights.**
      - ii. **probably 3-4 food trucks. we'd like to place them on the main drive and ask people to park underground.**





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- c. if we start at 5, can we invite the kids to will be at Morningside After School to the first, larger session?
      - i. yes, we can let them opt in to attend.
  - 4. The anticipated costs would be approximately \$500 per night. We didn't allocate budget for the speaker, but we don't need to remake signs for family science night so that money could go toward the cost of a speaker. We have discretionary funds remaining or they could also apply for a grant.
  - 5. a specific logo was designed for family science night, created in 2015, but includes an old MES logo. Unanimous that this is not the year to spend the money on new signs.
  - 6. **Group consensus to explore the new format and look for an appropriate paid presenter and food trucks.**
- b. Sally Carroll—VP Fundraising
  - i. Halloween Carnival—we have a lot of volunteers already. Putting chairs in place now and volunteers will be contacted closer to the event date (October 26).
    - 1. Decisions to be made as to food. The committee is hoping to bring in food trucks. A Morningside family did the bbq last year, so we are reaching out to them first. If they're not interested, we are going to bring in food trucks and sell that separately with the hope that they'll give us a cut of the food profits. Otherwise, no real profit expected from food. King of Pops is coming and giving us 20%. The committee is also looking for a coffee cart and food trucks through the vendor.
  - ii. Boosterthon—our exact goal for this year is \$102,500 is the budgeted amount. That's what we raised last year. But that's net, which is how it has always been publicized. If we publicize gross, will add to confusion and will only encourage questions about cost. **Consensus to round up the goal to \$105k.**
    - 1. Question
      - a. can boosterthon provide a digital thermometer for the digital dolphin/website? Sally will check.
    - 2. Boosterthon prizes—Sally presented this year's proposed prizes. Discussion of eliminating or streamlining prizes, but it was unanimous to keep the prizes as is. **Kids like the prizes.**
    - 3. T shirt design for this year will be navy blue dri fit with stickers.
    - 4. What will Sofianos do if we meet the goal? Suggestions included a lip sync battle between her and boosterthon team, a dance off, or getting slimes by





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the boosterthon team. **Principal Sofianos agrees to be slimed if we meet the schoolwide goal.**

5. Any other ideas for class level prizes? Crazy hair and popsicles for the overall winning class-- what about grade level?
6. Discussion of improving communication about what boosterthon is and how essential the funds we raise are to the PTA mission.
- iii. Spirit wear stock—spirit wear has been inventoried and can be ordered through the website. Sales began last night at the K Center back to school night.
- c. Joanna Kobylivker—VP SWAG. A full SWAG report will come later.
  - i. JR SWAG feeding leftovers from teacher appreciation launch to the chickens
  - ii. Compostable trays being used at k center--hoping to have permission to compost at main campus soon.
- d. Kerry Weinheimer--VP Operations
  - i. Debra Solomon is the new family volunteer coordinator.
  - ii. Room parents sign up underway.
  - iii. Chopt providing salads for teacher appreciation lunch today.
  - iv. Laminator had a service contract that had lapsed. Audrey says she thought the school bought it, but we had the service contract? Kerry will confirm with Brian Baron and Susan can search the expenses if confirmation is needed.
  - v. With confirmation of the new budget, she has reached out to special teachers for confirmation on the wish lists. Meeting with GATE to discuss technology sharing
- e. Jana Kovac--VP Communications
  - i. Debra is creating and managing all school wide sign ups. Chairs should get with her to create the forms and get them pushed school wide.
  - ii. Questions
    1. 5th grade team asked how they put things on the square store? They want to collect payment for 5th grade events.
      - a. Angela Howard is still running square. Need to transfer the responsibility for this. Amy believes this should be on exec because this person touches all the money. Sally says all the 5th grade and Halloween items are in the background—just need to make it live.
    2. Website—who is the back up when Brian Baron is out?
      - a. Audrey Sofianos is his backup.
      - b. We need items updated on the website in real time when he is out, such as JR SWAG form and the updated boosterthon goal.



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- c. Jana will create urgent and non-urgent lists for his return and then talk to him long term. Audrey says get me this list by Friday and she will communicate with him.
  - f. Additional points from President Emily Fink
    - i. Calendar for the remainder of the year. We need a master calendar. Email dates to Emily. She will compile the master calendar and make corrections. This is an internal item, but to be shared with Brian. as you put your needs together, please Indicate the request or if it has already been confirmed with Brian.
    - ii. Room parents—5th grade is low. K is full. Everyone else is on track. Parents will be reminded at back to school.
    - iii. Monthly reports—Secretary Matt Fox will email ahead of meetings a request for reports. These written reports become a part of the minutes of Executive Meetings.
- V. Audrey Sofianos--Questions from the Administration
  - a. american heart association—jump rope for hearts.
    - i. MES used to participate, but became competitive with boosterthon. They are flexible as to timing. Heart month is in February. But it is a fundraiser for them, not for us.
    - ii. Group consensus was that we should consider this is non-auction years.
  - b. operation kid safe. allows parents to register children with a photo and fingerprint. Private company holds the data with a hard copy to the parent. they are asking for a table at back to school night. Consensus is that this organization would need to be a dolphin donor to get a table at back to school night.
  - c. Does any organization wanting to have a table at back to school have to be a dolphin donor? what about Boy Scouts/Girl Scouts that want to recruit from our student base?
    - i. Group consensus is that yes, they all have to pay, but that we need to have a larger discussion on this topic before next year, potentially adding a not for profit alternative for those organizations.
- VI. Final Points from President Emily Fink
  - a. Back to School Night
    - i. We will have a table to join and to become a parent patron. Angela Howard has this organized.
    - ii. We will also have spirit wear for sale. Need help for spirit wear table/sales. No presales but new spirit wear will be on the website next month. We are going to redesign and add new items, but after boosterthon.



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**b. Foundation**

- i. Emily Fink introduces Caroline Wainwright, our new foundation rep. Emily is our rep on the foundation and Audrey Sofianos attends both.
- ii. Foundation approved everything we asked for partnering on—all technology purchases.
- iii. We did not send PTA reps around at the K center back to school night, but the foundation did. The handout they provide only speaks about the foundation.
  - Doesn't even mention us.
- iv. Foundation is cognisant of boosterthon—doesn't want to get in our way.

**VII. Meeting adjourned at 11:11 am**



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**PTA Exec Meeting**

**August 28, 2019**

**9:15 am**

President Emily Fink	5 min	Welcome and Remarks
PTA Co-President/Committee Reports	5 mins each	Treasurer Susan Mapen VP Enrichment Katherine Collins <ul style="list-style-type: none"><li>• Family Science Night</li></ul> VP Fundraising Sally Carroll <ul style="list-style-type: none"><li>• Boosterthon Prizes</li></ul> VP Operations Kerry Weinheimer VP Communications Jana Kovac VP SWAG Joanna Kobylivker
PTA President's Report	10 min	Calendar for Meetings Moving Forward Monthly Reporting Obligations Back to School Night
Adjournment		



Matt Fox &lt;foxmcw@gmail.com&gt;

## Treasurer updates 9.24.19

2 messages

Susan Mapen &lt;susanmapen@yahoo.com&gt;

Tue, Sep 24, 2019 at 8:22 AM

To: Emily Fink <emily.fink@gmail.com>, Sally Carroll <salcarroll76@gmail.com>, Jana Kovac <janakovac@me.com>, Joanna Kobylivker <jkobylivker@gmail.com>, Katherine Collins <katcollins08@gmail.com>, Matt Fox <foxmcw@gmail.com>, Audrey Sofianos <audrey.sofianos@atlanta.k12.ga.us>, Amy Hartman <amyohartman@me.com>, Kerry Weinheimer <kmjweinheimer@gmail.com>

Hi everyone. Sorry for all the info but wanted to be thorough. Please see my updates below. I've put the most important things in bold in case you get bored while reading my lengthy update and need to know where to focus:)

Thanks,  
Susan

Attached are the following:

- 1) Checking and Savings Bank Statements as of 8.31.19. We will need to approve these in our meeting.
- 2) Bank Reconciliations as of 8.31.19 for both accounts. This is the first time ever that the Savings account has been reconciled!
- 3) June Profit and Loss Statement - a little background here...our PTA year runs from July 1, 2019 to June 30, 2020. There were a few things that have come in during my time that I have now posted back to June because they related to the prior school year. So even if I paid it in August, I did a journal entry to have the expense be posted in June, so as not to cloud our school year. **For total transparency, here is a list of the activity that I have paid/received that is related to prior school year and therefore I posted in June 2019:**
  - 1) Kona Ice \$450 for the grade grad party.
  - 2) Alison Castle \$31.98 reimbursement communications charge.
  - 3) Cathleen Miller \$149.35 reimbursement for 5th grade pizza at grad.
  - 4) Ms. Sofianos Discretionary charges \$1,406.12 for prior school year.
  - 5) Michelle Morris reimbursement \$77.88 teacher gifts.
  - 6) APS K Center transport prior school year \$2,406.
  - 7) Jostens Yearbook final invoice \$3,202.
  - 8) Yearbook checks deposited from sales \$(277).
  - 9) Foundation reimbursement to PTA for half cost of dolphin splash shirts last year \$(811.18).
  - 10) Musicians Friend invoice for instruments \$1,044.
  - 11) Boosterthon remaining amount due from last year \$57.96.
  - 12) Bookkeeper errors that had accumulated that I put to Contingency \$(324.62).
  - 13) Highland Diamond Dolphin Donor commitment from last year never received so I wrote off - \$5,833.35.

I think to be totally by the book, we should maybe do a quick vote to approve the above June charges since they are outside our budget? If instead we need to absorb them in our current budget we can but I wanted to to put them in June so that they didn't cloud our efforts this year. July 1 and going forward is all very clear now and everything should be totally familiar to everyone.

**4) July 1 - Sept 21 Budget vs Actual report - everyone should open this report and look at their section. We are tracking great against our budget and doing a great job of making the purchases we wanted to make to enrich the school this year!**

**5) July 1 - Sept 21 General Ledger (GL).** For those unaware, a GL just shows ALL detail of all the activity for the selected time period. So if you look at the Budget vs Actual report and see a number in your section you aren't familiar with, open up this GL and take a look at your section to see what exactly the charges were. You will just have to scroll down to your relevant account numbers.

**6) Balance Sheet as of 09.21.19 - you can ignore this report but wanted to send it for completion.** If interested, read on:)...For accounting purposes there are two main reports - Balance Sheet and Profit and Loss Statement (also known as a P&L or Income Statement). The Budget vs Actual report is a P&L that compares the budgeted values against the actual values. The other side of accounting is the balance sheet which shows our assets and liabilities. Our only assets are cash (technically the spirit wear we have sitting in the closet are assets but we've decided not to track those at this time since it's not significant). Our liabilities are any check requests we have received but not paid (you will see a balance here because a lot of our cultural arts performers require a deposit which we have paid and then a final amount due at the actual performance which is what is sitting in Accounts Payable). The other balance I have on our balance sheet is a line item for 5th grade. 5th grade just had a movie night so they collected \$5/person to use to buy pizza and the movie. I am currently recording the incoming money in this account and then we reimburse them for the pizza and movie using this account and the net balance leftover will get moved to the 5th grade line item on the P&L. The benefit of tracking it this way is that the P&L won't get cluttered with so much in and out, since we are really just a passthrough for them to collect money using square. Will treat the teacher holiday gifts the same way. The last component of the balance sheet is equity which is our retained earnings (net income from prior years), current year net income and reserves which is how we have earmarked some of our cash to start each PTA year with adequate funds.

**7) Other agenda items - I had to let the bookkeeper go. Can tell you all more about this in person but this is a great thing and will simplify my job enormously. Lastly, we set up a Morningside PTA Amazon account which is amazing for a few reasons. 1) All purchases are free of sales tax. 2) We can pay by invoice so I can cut a check instead of using a credit card. 3) We can use Amazon Smile so a portion of every purchase goes back to MES! So, if you are buying anything for PTA, or know of a teacher buying anything, from Amazon, STOP and talk to me or Kerry about using the MES account instead. It's a WIN, WIN, WIN!**

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#### 8 attachments




 **08.31.19 WF Checking Statement.pdf**  
23K

 **08.31.19 Checking Account Bank Reconciliation.pdf**  
86K

 **08.31.19 Savings Account Bank Reconciliation.pdf**  
77K

 **06.30.19 Profit & Loss Statement.pdf**  
33K

 **09.21.19 Balance Sheet.pdf**  
33K

-  **09.21.19 Budget vs Actual School Year 2019-2020.pdf**  
39K
-  **08.31.19 WF Savings Statement.pdf**  
19K
-  **07.1.19 - 09.21.19 General Ledger.pdf**  
81K

**Matt Fox** <foxmcw@gmail.com>  
To: Emily Fink <emily.fink@gmail.com>

Tue, Sep 24, 2019 at 10:26 AM

I'm putting together a high level agenda for tomorrow, essentially giving time to discuss VP reports. Let me know if there are any specific items you'd like to see on the Agenda.

Thanks!

Sent from my iPhone

Begin forwarded message:

**From:** Susan Mapen <susanmapen@yahoo.com>  
**Date:** September 24, 2019 at 8:24:59 AM EDT  
**To:** Emily Fink <emily.fink@gmail.com>, Sally Carroll <salcarroll76@gmail.com>, Jana Kovac <janakovac@me.com>, Joanna Kobylivker <jkobylivker@gmail.com>, Katherine Collins <katcollins08@gmail.com>, Matt Fox <foxmcw@gmail.com>, Audrey Sofianos <Audrey.Sofianos@atlanta.k12.ga.us>, Amy Hartman <amyohartman@me.com>, Kerry Weinheimer <kmjweinheimer@gmail.com>  
**Subject:** Treasurer updates 9.24.19

[Quoted text hidden]

<08.31.19 WF Checking Statement.pdf>  
<08.31.19 Checking Account Bank Reconciliation.pdf>  
<08.31.19 Savings Account Bank Reconciliation.pdf>  
<06.30.19 Profit & Loss Statement.pdf>  
<09.21.19 Balance Sheet.pdf>  
<09.21.19 Budget vs Actual School Year 2019-2020.pdf>  
<08.31.19 WF Savings Statement.pdf>  
<07.1.19 - 09.21.19 General Ledger.pdf>



# Platinum Business Checking

August 31, 2019 ■ Page 1 of 4

**WELLS  
FARGO**

*John  
Geller*

MORNINGSIDE SCHOOL PTA  
1053 E ROCK SPRINGS RD NE  
ATLANTA GA 30306-3047

## Questions?

Available by phone 24 hours a day, 7 days a week.  
Telecommunications Relay Services calls accepted

**1-800-CALL-WELLS** (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](https://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (297)  
P.O. Box 6995  
Portland, OR 97228-6995

## Your Business and Wells Fargo

Since August 2003, the Wells Fargo/Gallup Small Business Index has surveyed small business owners on current and future perceptions of their business financial situation. View the latest results at [wellsfargoworks.com](https://wellsfargoworks.com).

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](https://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

Business Online Banking  
Online Statements  
Business Bill Pay  
Business Spending Report  
Overdraft Protection



## Activity summary

Beginning balance on 8/1	\$155,724.54
Deposits/Credits	21,026.72
Withdrawals/Debits	- 105,554.77
<b>Ending balance on 8/31</b>	<b>\$71,196.49</b>
 Average ledger balance this period	 \$134,587.48

Account number: **7428434620**

**MORNINGSIDE SCHOOL PTA**

Georgia account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 061000227

For Wire Transfers use

Routing Number (RTN): 121000248

## Overdraft Protection

Your account is linked to the following for Overdraft Protection.

■ Savings - 000006634260027

### Interest summary

Interest paid this statement	\$5.71
Average collected balance	\$134,572.48
Annual percentage yield earned	0.05%
Interest earned this statement period	\$5.71
Interest paid this year	\$57.95

### Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/1		Square Inc 190801P2 190801 L209462726361 Courtney Harkness	2,998.29		
8/1	3403	Check		3,750.00	154,972.83
8/2		Square Inc 190802P2 190802 L209463072603 Courtney Harkness	37.94		
8/2		< Business to Business ACH Debit - Intuit Pymt Soln Acct Fee 190802 524771996708346 Morningside Elementary		20.00	
8/2		< Business to Business ACH Debit - Square Inc 190802P2 190802 L208462815500 Courtney Harkness		35.00	154,955.77
8/5		Square Inc 190805P2 190805 L209463733476 Courtney Harkness	19.12		
8/5		Square Inc 190805P2 190805 L209463733475 Courtney Harkness	85.89		155,060.78
8/6		Square Inc 190806P2 190806 L209463934800 Courtney Harkness	1,475.02		
8/6	3410	Check		167.39	156,368.41
8/7		Square Inc 190807P2 190807 L209464245866 Courtney Harkness	1,474.72		157,843.13
8/8		Square Inc 190808P2 190808 L209464579436 Courtney Harkness	825.75		158,668.88
8/9		Amzn5Ciquhj Amazonsmil 190809 1lep954Vluuggt8 Payments.Amazon.Com ID#1lep954Vluuggt8	40.17		
8/9		Square Inc 190809P2 190809 L209464918898 Courtney Harkness	603.57		159,312.62
8/12		Square Inc 190812P2 190812 L209465579286 Courtney Harkness	104.71		
8/12		Square Inc 190812P2 190812 L209465579285 Courtney Harkness	133.54		159,550.87
8/13		Square Inc 190813P2 190813 L209465779965 Courtney Harkness	5,054.71		164,605.58
8/14		Square Inc 190814P2 190814 L209466090860 Courtney Harkness	154.60		164,760.18
8/15		Square Inc 190815P2 190815 L209466419081 Courtney Harkness	657.28		165,417.46
8/16		Square Inc 190816P2 190816 L209466758703 Courtney Harkness	1,310.39		166,727.85
8/19		Square Inc 190819P2 190819 L209467423630 Courtney Harkness	83.95		
8/19		Square Inc 190819P2 190819 L209467423631 Courtney Harkness	242.45		167,054.25
8/20		Square Inc 190820P2 190820 L209467621293 Courtney Harkness	38.24		167,092.49
8/21		Square Inc 190821P2 190821 L209467935283 Courtney Harkness	57.36		167,149.85
8/22		Square Inc 190822P2 190822 L209468264754 Courtney Harkness	385.70		167,535.55
8/23		Square Inc 190823P2 190823 L209468596514 Courtney Harkness	28.53		
8/23		Deposit	695.69		
8/23		Online Transfer to Morningside Elementary School Pta, Inc Business Platinum Savings xxxxxx0027 Ref #lb06Qk5Qs2 on 08/23/19		100,000.00	68,259.77
8/26		Square Inc 190826P2 190826 L209469263971 Courtney Harkness	261.57		
8/26		Square Inc 190826P2 190826 L209469263972 Courtney Harkness	527.32		69,048.66
8/27	3414	Check		441.60	
8/27	3415	Check		208.48	68,398.58
8/28		Square Inc 190828P2 190828 L209469778258 Courtney Harkness	1,178.84		
8/28	3418	Check		200.00	69,377.42
8/29		Square Inc 190829P2 190829 L209470099678 Courtney Harkness	506.28		
8/29	3416	Cashed Check		148.84	
8/29	3421	Check		118.50	
8/29	3419	Check		405.00	
8/29	3412	Check		57.96	69,153.40
8/30		Square Inc 190830P2 190830 L209470447891 Courtney Harkness	2,039.38		

**Transaction history (continued)**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/30		Interest Payment	5.71		
8/30		Monthly Check Return/Image Stmt Fee		2.00	71,196.49
<b>Ending balance on 8/31</b>					<b>71,196.49</b>
<b>Totals</b>			<b>\$21,026.72</b>	<b>\$105,554.77</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

**Summary of checks written (checks listed are also displayed in the preceding Transaction history)**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
3403	8/1	3,750.00	3414 *	8/27	441.60	3418 *	8/28	200.00
3410 *	8/6	167.39	3415	8/27	208.48	3419	8/29	405.00
3412 *	8/29	57.96	3416	8/29	148.84	3421 *	8/29	118.50

\* Gap in check sequence.

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 08/01/2019 - 08/31/2019		Standard monthly service fee \$40.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>		Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements			
• Average ledger balance		\$25,000.00	\$134,587.00 <input checked="" type="checkbox"/>
• Combined balances in linked accounts, which may include		\$40,000.00	<input checked="" type="checkbox"/>
- Average ledger balances in business checking, savings, and time accounts			
- Most recent statement balance in eligible Wells Fargo business credit cards and lines of credit, and combined average daily balances from the previous month in eligible Wells Fargo business and commercial loans and lines of credit			
- For complete details on how you can avoid the monthly service fee based on your combined balances please refer to page 7 of the Business Account Fee and Information Schedule at <a href="http://www.wellsfargo.com/biz/fee-information">www.wellsfargo.com/biz/fee-information</a>			

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.

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**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	20,000	0	0.0030	0.00
Transactions	42	500	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>



## General statement policies for Wells Fargo Bank

■ **Notice:** Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery, P.O. Box 5058, Portland, OR 97208-5058.

You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

## Account Balance Calculation Worksheet

1. Use the following worksheet to calculate your overall account balance.
2. Go through your register and mark each check, withdrawal, ATM transaction, payment, deposit or other credit listed on your statement. Be sure that your register shows any interest paid into your account and any service charges, automatic payments or ATM transactions withdrawn from your account during this statement period.
3. Use the chart to the right to list any deposits, transfers to your account, outstanding checks, ATM withdrawals, ATM payments or any other withdrawals (including any from previous months) which are listed in your register but not shown on your statement.

**ENTER**

**A. The ending balance**  
shown on your statement ..... \$

**ADD**

**B. Any deposits listed in your register or transfers into your account which are not shown on your statement.**

	\$	_____
	\$	_____
	\$	_____
	+	\$ _____
.....	<b>TOTAL \$</b>	_____

**CALCULATE THE SUBTOTAL**

(Add Parts A and B)

.....TOTAL \$ \_\_\_\_\_

**SUBTRACT**

C. The total outstanding checks and withdrawals from the chart above ..... - \$

**CALCULATE THE ENDING BALANCE**

(Part A + Part B - Part C)

This amount should be the same as the current balance shown in

your check register ..... \$

[illegible]

## Morningside Elementary School PTA

1002 Checking, Period Ending 08/31/2019

## RECONCILIATION REPORT

Reconciled on: 09/19/2019

Reconciled by: Susan Mapen

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	60,106.20
Checks and payments cleared (4)	-2,060.65
Deposits and other credits cleared (13)	13,150.94
Statement ending balance	71,196.49
Uncleared transactions as of 08/31/2019	-7,150.87
Register balance as of 08/31/2019	64,045.62
Cleared transactions after 08/31/2019	0.00
Uncleared transactions after 08/31/2019	-2,391.44
Register balance as of 09/19/2019	61,654.18

## Details

## Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/31/2019	Journal	1		-441.03
08/01/2019	Journal	prepaid expenses		-175.93
08/09/2019	Deposit		Square	-40.17
08/30/2019	Journal	6 Bad Debt		-1,403.52
Total				-2,060.65

## Deposits and other credits cleared (13)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/06/2018	Check	3214	Allison Giannauola	0.00
06/02/2019	Deposit		Wells Fargo Bank	1.94
07/21/2019	Deposit		Square	5,000.00
07/21/2019	Deposit		Square	40.00
07/22/2019	Deposit		Square	4,000.00
07/29/2019	Deposit		Square	10.00
07/30/2019	Deposit		Square	50.00
08/22/2019	Deposit		Square	250.00
08/30/2019	Deposit		Square	20.00
08/30/2019	Deposit		Square	229.00
08/30/2019	Deposit		Square	1,000.00
08/31/2019	Deposit		Square	500.00
08/31/2019	Journal	8		2,050.00
Total				13,150.94

## Additional Information

## Uncleared checks and payments as of 08/31/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2017	Journal	24R		-1,387.00
05/02/2019	Check	3360	Rowdy Elephants	-190.44
05/02/2019	Journal	27		-400.00
07/16/2019	Check	3411	Musician's Friend	-1,044.00
08/16/2019	Check	3413	Kristle Waye	-176.85
08/22/2019	Check	3417	Lobbyguard	-1,000.00
08/27/2019	Bill Payment	3422	City Chick LLC	-39.50
08/27/2019	Bill Payment	3423	Drumfit USA	-1,920.00

9/23/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/27/2019	Bill Payment	3426	Aly Nussear	-229.95
08/27/2019	Bill Payment	3427	Jenna Nelli	-198.57
08/27/2019	Bill Payment	3426	Jessica Romenesko	-202.19
08/27/2019	Bill Payment	3431	Kaitlyn Bidlack	-198.44
08/27/2019	Bill Payment	3430	Hudson Gillot	-163.93
Total				-7,150.87

## Uncleared checks and payments after 08/31/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/03/2019	Expense		Intuit	-20.00
09/05/2019	Bill Payment	3432	Georgia Binding	-250.00
09/05/2019	Bill Payment	3433	Angela Howard	-40.82
09/05/2019	Bill Payment	3434	Johnny Mark Dunaway	-194.46
09/05/2019	Bill Payment	3435	Michael Liske	-737.28
09/05/2019	Bill Payment	3436	Betsy Boone	-215.04
09/05/2019	Bill Payment	3437	Arshia Haji Khalili	-82.46
09/10/2019	Bill Payment	3448	Lynn Slater	-132.56
09/10/2019	Bill Payment	3446	Aly Nussear	-330.27
09/10/2019	Bill Payment	3449	Aazam Salehi	-1,034.20
09/10/2019	Bill Payment	3444	Twayne Owens	-150.57
09/10/2019	Bill Payment	3443	Ania Flamenco LLC	-800.00
09/10/2019	Bill Payment	3442	Elizabeth Schill	-200.00
09/10/2019	Bill Payment	3441	Georgia Ensemble Theater	-200.00
09/10/2019	Bill Payment	3440	Jeffrey Knight	-200.00
09/10/2019	Bill Payment	3447	The Atlanta Opera	-450.00
09/11/2019	Bill Payment	3450	Ania Flamenco LLC	-800.00
09/16/2019	Journal	7		-94.26
Total				-5,931.92

## Uncleared deposits and other credits after 08/31/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/09/2019	Deposit			750.48
09/16/2019	Deposit		Square	2,790.00
Total				3,540.48

9/23/2019

Morningside Elementary School PTA  
1001 Savings Account, Period Ending 08/31/2019

RECONCILIATION REPORT

Reconciled on: 09/22/2019

Reconciled by: Susan Mapen

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	40,040.42
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (3)	100,272.51
Statement ending balance	140,312.93

Uncleared transactions as of 08/31/2019	9,810.86
Register balance as of 08/31/2019	150,123.79

Details

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/23/2019	Transfer			100,000.00
08/30/2019	Deposit		Wells Fargo Bank	187.72
08/30/2019	Deposit		Wells Fargo Bank	84.79
Total				100,272.51

Additional Information

Uncleared deposits and other credits as of 08/31/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/30/2019	Transfer			9,810.86
Total				9,810.86



# Morningside Elementary School PTA

## PROFIT AND LOSS

June 2019

	TOTAL
Income	
3500 Other Revenue	
3507 Interest Revenue	91.18
<b>Total 3500 Other Revenue</b>	<b>91.18</b>
9003 Services	-5,833.35
<b>Total Income</b>	<b>\$ -5,742.17</b>
Cost of Goods Sold	
4000 Fundraising Expenses	
4002 Halloween Carnival Expenses	0.00
4006 Boosterthon Expenses	57.96
<b>Total 4000 Fundraising Expenses</b>	<b>57.96</b>
<b>Total Cost of Goods Sold</b>	<b>\$57.96</b>
<b>GROSS PROFIT</b>	<b>\$ -5,800.13</b>
Expenses	
4200 Communications Expenses	
4201 Yearbook	2,935.12
4203 Communications - Other	31.98
<b>Total 4200 Communications Expenses</b>	<b>2,967.10</b>
4300 Operations Expenses	
4306 Transportation Buses & Carpool	2,406.84
<b>Total 4300 Operations Expenses</b>	<b>2,406.84</b>
4400 SWAG Expenses	
4402 Garden Outdoor Classroom	0.00
<b>Total 4400 SWAG Expenses</b>	<b>0.00</b>
4500 School Instructional Expenses	
4505 Music	1,044.00
4509 K Center	-811.18
4510 Principal Discretionary	1,406.12
4513 5th Grade (Blueridge, graduation, events)	632.23
<b>Total 4500 School Instructional Expenses</b>	<b>2,271.17</b>
4600 PTA Administrative Expenses	
4603 Bank Service Charges	-1.94
4606 Intuit Fees (Quick Books)	20.00
4609 Contingency	-324.62
<b>Total 4600 PTA Administrative Expenses</b>	<b>-306.56</b>
<b>Total Expenses</b>	<b>\$7,338.55</b>
<b>NET OPERATING INCOME</b>	<b>\$ -13,138.68</b>
<b>NET INCOME</b>	<b>\$ -13,138.68</b>

# Morningside Elementary School PTA

## BALANCE SHEET

As of September 21, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Bank Accounts	0.00
1001 Savings Account	150,123.79
1002 Checking	61,336.30
Total Bank Accounts	211,460.09
Total Bank Accounts	\$211,460.09
Accounts Receivable	
1100 Account Receivables	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1200 Prepaid Expense (Deposits, Ins)	0.00
12000 Undeposited Funds	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$211,460.09
Other Assets	
1300 Passthrough Accounts	
1301 5th Grade Incoming	-340.00
Total 1300 Passthrough Accounts	-340.00
Total Other Assets	\$ -340.00
<b>TOTAL ASSETS</b>	<b>\$211,120.09</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Current Liabilities	0.00
2100 Accounts Payable	3,950.00
2200 Accrued Expenses	0.00
Total 2000 Current Liabilities	3,950.00
Total Accounts Payable	\$3,950.00
Other Current Liabilities	
2001 Deferred Revenue	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$3,950.00
Total Liabilities	\$3,950.00
Equity	
9000 Equity	0.00
9020 Temp. Restricted Net Assets	
9021 SWAG Reserves	0.00

	TOTAL
<b>Total 9020 Temp. Restricted Net Assets</b>	<b>0.00</b>
9030 Retained Earnings	146,353.98
Operation Reserve Funds	44,810.86
Net Income	16,005.25
<b>Total Equity</b>	<b>\$207,170.09</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$211,120.09</b>

# Morningside Elementary School PTA

## BUDGET VS. ACTUALS: SCHOOL YEAR 2019/2020 - FY20 P&L

July 2019 - June 2020

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
<b>Income</b>			
3000 Fundraiser Income			
3001 Auction		100,000	-100,000
3002 Halloween Carnival		13,000	-13,000
3003 Dolphin Donors	33,750	25,000	8,750
3004 Spirit Wear	2,529	7,000	-4,471
3007 Boosterthon	2,031	160,000	-157,969
<b>Total 3000 Fundraiser Income</b>	<b>38,310</b>	<b>305,000</b>	<b>-266,690</b>
3500 Other Revenue			
3501 Book Fair		28,000	-28,000
3502 Variety Show		10,500	-10,500
3503 SWAG	322	80	242
3506 Amazon Rewards		10	-10
3507 Interest Revenue	200	400	-200
3509 PTA Dues	2,295	5,000	-2,705
3510 Visiting Author Book Sales	139		139
<b>Total 3500 Other Revenue</b>	<b>2,956</b>	<b>43,990</b>	<b>-41,034</b>
<b>Total Income</b>	<b>\$41,266</b>	<b>\$348,990</b>	<b>\$ -307,724</b>
<b>Cost of Goods Sold</b>			
4000 Fundraising Expenses			
4001 Auction/Casino Expenses		50,000	-50,000
4002 Halloween Carnival Expenses	4,192	23,000	-18,808
4004 Fundraising Expenses - Other	41	3,000	-2,959
4005 Spirit Wear Expenses		6,000	-6,000
4006 Boosterthon Expenses	0	63,100	-63,100
<b>Total 4000 Fundraising Expenses</b>	<b>4,232</b>	<b>145,100</b>	<b>-140,868</b>
<b>Total Cost of Goods Sold</b>	<b>\$4,232</b>	<b>\$145,100</b>	<b>\$ -140,868</b>
<b>GROSS PROFIT</b>	<b>\$37,033</b>	<b>\$203,890</b>	<b>\$ -166,857</b>
<b>Expenses</b>			
4100 Enrichment Expenses			
4101 Book Fair		28,600	-28,600
4103 Cultural Arts	5,700	7,500	-1,800
4104 Family Science Night	700	3,500	-2,800
4105 Grants		10,000	-10,000
4106 Visiting Artists		3,500	-3,500
4107 Variety Show Expenses		10,500	-10,500
<b>Total 4100 Enrichment Expenses</b>	<b>6,400</b>	<b>63,600</b>	<b>-57,200</b>
4200 Communications Expenses			
4201 Yearbook	0	1,500	-1,500
4202 DD & Membership Toolkit		950	-950
4203 Communications - Other		182	-182
4205 New Family Materials		1,000	-1,000

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
<b>Total 4200 Communications Expenses</b>	<b>0</b>	<b>3,632</b>	<b>-3,632</b>
4300 Operations Expenses			
4301 Speakers		7,500	-7,500
4302 Branding for Inman		3,100	-3,100
4303 Signage		1,500	-1,500
4304 Laminating	250	1,000	-750
4305 Teacher Appreciation	737	5,500	-4,763
4306 Transportation Buses & Carpool		4,400	-4,400
4307 Scholarships		3,000	-3,000
4308 Hospitality		400	-400
<b>Total 4300 Operations Expenses</b>	<b>987</b>	<b>26,400</b>	<b>-25,413</b>
4400 SWAG Expenses			
4401 Wellness		1,635	-1,635
4402 Garden Outdoor Classroom		8,730	-8,730
4403 Jr. SWAG		640	-640
4404 Sustainability		700	-700
4405 Field Day		2,500	-2,500
4406 Earth Week		350	-350
4407 Composting		5,000	-5,000
<b>Total 4400 SWAG Expenses</b>		<b>19,555</b>	<b>-19,555</b>
4500 School Instructional Expenses			
4501 Media Center		10,000	-10,000
4502 Teacher Supplies	3,002	10,000	-6,998
4503 Art		2,400	-2,400
4504 21st Century Innovation	3,600	9,500	-5,900
4505 Music	0	2,000	-2,000
4506 PE	2,447	2,750	-303
4507 Challenge		0	0
4508 Facilities Improvements	1,149	3,000	-1,851
4509 K Center	0	3,000	-3,000
4510 Principal Discretionary		7,500	-7,500
4511 Operations Discretionary		1,000	-1,000
4512 K Center Specials	358	2,000	-1,642
4513 5th Grade (Blueridge, graduation, events)	0	4,500	-4,500
4515 Spanish		200	-200
4516 SEL	1,222	1,500	-278
<b>Total 4500 School Instructional Expenses</b>	<b>11,778</b>	<b>59,350</b>	<b>-47,572</b>
4600 PTA Administrative Expenses			
4601 Insurance Expense		875	-875
4602 President Discretionary	167	5,000	-4,833
4603 Bank Service Charges	4	250	-246
4604 Professional Services & Memberships	450	2,800	-2,350
4605 Square Fees	1,181	9,500	-8,319
4606 Intuit Fees (Quick Books)	60	2,000	-1,940
4607 Supplies		500	-500
4608 PTA Membership Fees		1,875	-1,875
4609 Contingency	0	4,000	-4,000
<b>Total 4600 PTA Administrative Expenses</b>	<b>1,863</b>	<b>26,800</b>	<b>-24,937</b>

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
<b>Total Expenses</b>	<b>\$21,028</b>	<b>\$199,337</b>	<b>\$ -178,309</b>
NET OPERATING INCOME	<b>\$16,005</b>	<b>\$4,553</b>	<b>\$11,452</b>
NET INCOME	<b>\$16,005</b>	<b>\$4,553</b>	<b>\$11,452</b>

# Business Platinum Savings

August 31, 2019 ■ Page 1 of 3

WELLS  
FARGO

MORNINGSIDE ELEMENTARY SCHOOL PTA, INC  
1053 E ROCK SPRINGS RD NE  
ATLANTA GA 30306-3047

## Questions?

Available by phone 24 hours a day, 7 days a week:  
Telecommunications Relay Services calls accepted

**1-800-CALL-WELLS** (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](https://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (297)  
P.O. Box 6995  
Portland, OR 97228-6995

## Your Business and Wells Fargo

Since August 2003, the Wells Fargo/Gallup Small Business Index has surveyed small business owners on current and future perceptions of their business financial situation. View the latest results at [wellsfargoworks.com](https://wellsfargoworks.com).

### Activity summary

Beginning balance on 8/1	\$40,225.25
Deposits/Credits	100,087.68
Withdrawals/Debits	- 0.00
<b>Ending balance on 8/31</b>	<b>\$140,312.93</b>
Average ledger balance this period	\$69,257.50

Account number: **6634260027**

**MORNINGSIDE ELEMENTARY SCHOOL PTA, INC**

Georgia account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 061000227

For Wire Transfers use

Routing Number (RTN): 121000248

### Interest summary

Interest paid this statement	\$87.68
Average collected balance	\$69,257.50
Annual percentage yield earned	1.50%
Interest earned this statement period	\$87.68
Interest paid this year	\$266.46

The Special Pricing interest rate on your account expires **04/16/2020**. At that time, your interest rate changes to the account's standard interest rate. For current standard interest rates on your account, please contact your local banker or call the number listed on your statement.



## Transaction history

Date	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/23	Online Transfer From Morningside Elementary School Pta, Inc Business Checking xxxxxx4620 Ref #1b06Qk5Qs2 on 08/23/19	100,000.00		140,225.25
8/30	Interest Payment	87.68		140,312.93
Ending balance on 8/31				140,312.93
Totals		\$100,087.68	\$0.00	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

## Monthly service fee summary

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 08/01/2019 - 08/31/2019	Standard monthly service fee \$15.00	You paid \$0.00
The fee is waived this fee period because the account is linked to a Platinum Business Checking account.		

How to avoid the monthly service fee	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
• Minimum daily balance	\$10,000.00	\$40,225.25 <input checked="" type="checkbox"/>
• The fee is waived when linked to a Platinum Business Checking account		

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.

## Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Deposited Items	0	20	0	0.50	0.00
Cash Deposited (\$)	0	5,000	0	0.0030	0.00
Total service charges					\$0.00

■ **Notice:** Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery, P.O. Box 5058, Portland, OR 97208-5058.

You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

1. Use the following worksheet to calculate your overall account balance.
2. Go through your register and mark each check, withdrawal, ATM transaction, payment, deposit or other credit listed on your statement. Be sure that your register shows any interest paid into your account and any service charges, automatic payments or ATM transactions withdrawn from your account during this statement period.
3. Use the chart to the right to list any deposits, transfers to your account, outstanding checks, ATM withdrawals, ATM payments or any other withdrawals (including any from previous months) which are listed in your register but not shown on your statement.

**A. The ending balance**  
shown on your statement ..... \$

B. Any deposits listed in your register or transfers into your account which are not shown on your statement.

\$	_____
\$	_____
\$	_____
+	\$ _____
..... TOTAL \$ _____	

(Add Parts A and B)

..... TOTAL \$

C. The total outstanding checks and withdrawals from the chart above ..... - \$

(Part A + Part B - Part C)

This amount should be the same as the current balance shown in your check register . . . . .

\$ \_\_\_\_\_

[illegible]

# Morningside Elementary School PTA

## GENERAL LEDGER

July 1 - September 21, 2019

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Bank Accounts</b>							
<b>1001 Savings Account</b>							
	Beginning Balance						49,936.07
08/23/2019	Transfer			Monies to savings for future move	1002 Bank Accounts:Checking	100,000.00	149,936.07
08/30/2019	Deposit		Wells Fargo Bank		-Split-	187.72	150,123.79
<b>Total for 1001 Savings Account</b>						<b>\$100,187.72</b>	
<b>1002 Checking</b>							
	Beginning Balance						137,913.22
07/02/2019	Check		Intuit		4606 PTA Administrative Expenses: Intuit Fees (Quick Books)	-20.00	137,893.22
07/09/2019	Deposit		Square		3509 Other Revenue: PTA Dues	20.00	137,913.22
07/10/2019	Deposit			DEPOSIT - refund from Foundation	-Split-	1,048.18	138,961.40
07/11/2019	Check	3410	Amy Hartman		4602 PTA Administrative Expenses: President Discretionary	-167.39	138,794.01
07/16/2019	Check	3411	Musician's Friend	cleared 9/5	4505 School Instructional Expenses: Music	-1,044.00	137,750.01
07/17/2019	Deposit		Square		3003 Fundraiser Income: Dolphin Donors	250.00	138,000.01
07/21/2019	Deposit		Square	Square	3003 Fundraiser Income: Dolphin Donors	5,000.00	143,000.01
07/21/2019	Deposit		Square		-Split-	40.00	143,040.01
07/22/2019	Deposit		Square		-Split-	4,000.00	147,040.01
07/29/2019	Deposit		Square		3509 Other Revenue: PTA Dues	10.00	147,050.01
07/30/2019	Deposit		Square		-Split-	50.00	147,100.01
07/31/2019	Deposit		Wells Fargo Bank		3507 Other Revenue: Interest Revenue	6.25	147,106.26
07/31/2019	Journal Entry	1		Square fees July 2019	-Split-	-441.03	146,665.23
07/31/2019	Expense		Wells Fargo Bank		4603 PTA Administrative Expenses: Bank Service Charges	-2.00	146,663.23
07/31/2019	Deposit		Square		-Split-	3,060.00	149,723.23
08/01/2019	Journal Entry	prepaid expenses		holding for square fees	-Split-	-175.93	149,547.30
08/02/2019	Expense		Intuit	INTUIT PYMT SOLN ACCT FEE 1908 BUSINESS TO BUSINESS ACH 02 524771996708346 MORNINGSIDE ELEMENTARY	4606 PTA Administrative Expenses: Intuit Fees (Quick Books)	-20.00	149,527.30
08/02/2019	Check	3412	Booster Enterprises		4006 Fundraising Expenses: Boosterthon Expenses	-57.96	149,469.34
08/02/2019	Deposit		Square	Square Inc 190802P2 190802 L209463072603 Courtney Harkness	-Split-	37.94	149,507.28
08/05/2019	Deposit		Square	Square Inc 190805P2 190805 L209463733475 Courtney Harkness	-Split-	85.89	149,593.17
08/05/2019	Deposit		Square	Square Inc 190805P2 190805 L209463733476 Courtney Harkness	-Split-	19.12	149,612.29
08/06/2019	Deposit		Square	Square Inc 190806P2 190806 L209463934800 Courtney Harkness	-Split-	1,475.02	151,087.31
08/07/2019	Deposit		Square	Square Inc 190807P2 190807 L209464245866 Courtney Harkness	-Split-	1,474.72	152,562.03
08/08/2019	Deposit		Square	Square Inc 190808P2 190808 L209464579436 Courtney Harkness	-Split-	825.75	153,387.78
08/09/2019	Deposit		Square	AMZNY5CIQUHJ AmazonSmil 190809 11EP954VLIUGGT8 payments.amazon.com ID#11EP954VLIUGGT8	1002 Bank Accounts:Checking	-40.17	153,347.61
08/09/2019	Deposit		Square	Square Inc 190809P2 190809 L209464918898 Courtney Harkness	-Split-	603.57	153,951.18
08/09/2019	Deposit		Square	AMZNY5CIQUHJ AmazonSmil 190809 11EP954VLIUGGT8 payments.amazon.com ID#11EP954VLIUGGT8	1002 Bank Accounts:Checking	40.17	153,991.35

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/12/2019	Deposit		Square	Square Inc 190812P2 190812 L209465579285 Courtney Harkness	-Split-	133.54	154,124.89
08/12/2019	Deposit		Square	Square Inc 190812P2 190812 L209465579286 Courtney Harkness	-Split-	104.71	154,229.60
08/13/2019	Deposit		Square	Square Inc 190813P2 190813 L209465779965 Courtney Harkness	-Split-	5,054.71	159,284.31
08/14/2019	Deposit		Square	Square Inc 190814P2 190814 L209466090860 Courtney Harkness	-Split-	154.60	159,438.91
08/15/2019	Deposit		Square	Square Inc 190815P2 190815 L209466419081 Courtney Harkness	-Split-	657.28	160,096.19
08/16/2019	Deposit		Square	Square Inc 190816P2 190816 L209466758703 Courtney Harkness	-Split-	1,310.39	161,406.58
08/16/2019	Check	3414	Sally Carroll	Halloweeb	4002 Fundraising Expenses:Halloween Carnival Expenses	-441.60	160,964.98
08/16/2019	Check	3413	Kristle Waye		4502 School Instructional Expenses:Teacher Supplies	-176.85	160,788.13
08/16/2019	Check	3415	Patricia Andre-Amevo	K Center	4502 School Instructional Expenses:Teacher Supplies	-208.48	160,579.65
08/18/2019	Deposit		Square	Square Inc 190819P2 190819 L209467423631 Courtney Harkness	-Split-	242.45	160,822.10
08/19/2019	Deposit		Square	Square Inc 190819P2 190819 L209467423630 Courtney Harkness	-Split-	83.95	160,906.05
08/20/2019	Deposit		Square	Square Inc 190820P2 190820 L209467621293 Courtney Harkness	-Split-	38.24	160,944.29
08/21/2019	Deposit		Square	Square Inc 190821P2 190821 L209467935283 Courtney Harkness	-Split-	57.36	161,001.65
08/22/2019	Check	3416	Dana Eris		4508 School Instructional Expenses:Facilities Improvements	-148.84	160,852.81
08/22/2019	Check	3418	Amelia Morel		4502 School Instructional Expenses:Teacher Supplies	-200.00	160,652.81
08/22/2019	Check	3419	Kona Ice		4513 School Instructional Expenses:5th Grade (Blueridge, graduation, events)	-405.00	160,247.81
08/22/2019	Deposit		Square		3003 Fundraiser Income:Dolphin Donors	250.00	160,497.81
08/22/2019	Check	3421	City Chick LLC		4502 School Instructional Expenses:Teacher Supplies	-118.50	160,379.31
08/22/2019	Deposit		Square	Square Inc 190822P2 190822 L209468264754 Courtney Harkness	-Split-	385.70	160,765.01
08/22/2019	Check	3417	Lobbyguard		4508 School Instructional Expenses:Facilities Improvements	-1,000.00	159,765.01
08/23/2019	Deposit				-Split-	695.69	160,460.70
08/23/2019	Transfer			Monies to savings for future move	1001 Bank Accounts:Savings Account	-100,000.00	60,460.70
08/26/2019	Deposit		Square	Square Inc 190826P2 190826 L209469263971 Courtney Harkness	-Split-	267.00	60,727.70
08/26/2019	Deposit		Square	Square Inc 190826P2 190826 L209469263972 Courtney Harkness	-Split-	544.00	61,271.70
08/27/2019	Bill Payment (Check)	3426	Jessica Romenesko		2100 Current Liabilities:Accounts Payable	-202.19	61,069.51
08/27/2019	Bill Payment (Check)	3427	Jenna Nelli		2100 Current Liabilities:Accounts Payable	-198.57	60,870.94
08/27/2019	Bill Payment (Check)	3426	Aly Nussear		2100 Current Liabilities:Accounts Payable	-229.95	60,640.99
08/27/2019	Bill Payment (Check)	3422	City Chick LLC		2100 Current Liabilities:Accounts Payable	-39.50	60,601.49
08/27/2019	Bill Payment (Check)	3430	Hudson Gillot		2100 Current Liabilities:Accounts Payable	-163.93	60,437.56
08/27/2019	Bill Payment (Check)	3431	Kaitlyn Bidlack		2100 Current Liabilities:Accounts Payable	-198.44	60,239.12
08/27/2019	Bill Payment (Check)	3423	Drumfit USA		2100 Current Liabilities:Accounts Payable	-1,920.00	58,319.12
08/28/2019	Deposit		Square	Square Inc 190828P2 190828 L209469778258 Courtney	-Split-	1,289.00	59,608.12

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/29/2019	Deposit		Square	Harkness Jill Knowles - Silver	-Split-	515.00	60,123.12
08/30/2019	Deposit			Square Inc 190830P2 190830 L209470447891 Courtney Harkness	-Split-	1,943.00	62,066.12
08/30/2019	Deposit		Wells Fargo Bank	INTEREST PAYMENT	3507 Other Revenue:Interest Revenue	5.71	62,071.83
08/30/2019	Expense		Wells Fargo Bank	MONTHLY CHECK RETURN/IMAGE STMT FEE	4603 PTA Administrative Expenses:Bank Service Charges	-2.00	62,069.83
08/30/2019	Journal Entry	6		square activity 8/30 moved for bank rec to 9/1	-Split-	-1,403.52	60,666.31
08/30/2019	Deposit		Square		3509 Other Revenue:PTA Dues	20.00	60,686.31
08/30/2019	Deposit		Square		3004 Fundraiser Income:Spirit Wear	229.00	60,915.31
08/30/2019	Deposit		Square		3003 Fundraiser Income:Dolphin Donors	1,000.00	61,915.31
08/31/2019	Deposit		Square		3003 Fundraiser Income:Dolphin Donors	500.00	62,415.31
08/31/2019	Journal Entry	8		to agree to square report	-Split-	2,050.00	64,465.31
09/01/2019	Journal Entry	6 Reversal		square activity 8/30 moved for bank rec to 9/1	-Split-	1,403.52	65,868.83
09/03/2019	Expense		Intuit	INTUIT PYMT SOLN ACCT FEE 1909 BUSINESS TO BUSINESS ACH 03 524771996708346 MORNINGSIDE ELEMENTARY	4606 PTA Administrative Expenses:Intuit Fees (Quick Books)	-20.00	65,848.83
09/05/2019	Bill Payment (Check)	3434	Johnny Mark Dunaway		2100 Current Liabilities:Accounts Payable	-194.46	65,654.37
09/05/2019	Bill Payment (Check)	3432	Georgia Binding		2100 Current Liabilities:Accounts Payable	-250.00	65,404.37
09/05/2019	Bill Payment (Check)	3433	Angela Howard		2100 Current Liabilities:Accounts Payable	-40.82	65,363.55
09/05/2019	Bill Payment (Check)	3435	Michael Liske		2100 Current Liabilities:Accounts Payable	-737.28	64,626.27
09/05/2019	Bill Payment (Check)	3436	Betsy Boone		2100 Current Liabilities:Accounts Payable	-215.04	64,411.23
09/05/2019	Bill Payment (Check)	3437	Arshia Haji Khalili		2100 Current Liabilities:Accounts Payable	-82.46	64,328.77
09/09/2019	Deposit				-Split-	750.48	65,079.25
09/10/2019	Bill Payment (Check)	3442	Elizabeth Schill		2100 Current Liabilities:Accounts Payable	-200.00	64,879.25
09/10/2019	Bill Payment (Check)	3448	Lynn Slater		2100 Current Liabilities:Accounts Payable	-132.56	64,746.69
09/10/2019	Bill Payment (Check)	3447	The Atlanta Opera	Deposit for January Performance	2100 Current Liabilities:Accounts Payable	-450.00	64,296.69
09/10/2019	Bill Payment (Check)	3440	Jeffrey Knight		2100 Current Liabilities:Accounts Payable	-200.00	64,096.69
09/10/2019	Bill Payment (Check)	3441	Georgia Ensemble Theater		2100 Current Liabilities:Accounts Payable	-200.00	63,896.69
09/10/2019	Bill Payment (Check)	3443	Ania Flamenco LLC		2100 Current Liabilities:Accounts Payable	-800.00	63,096.69
09/10/2019	Bill Payment (Check)	3444	Twayne Owens		2100 Current Liabilities:Accounts Payable	-150.57	62,946.12
09/10/2019	Bill Payment (Check)	3449	Aazam Salehi		2100 Current Liabilities:Accounts Payable	-1,034.20	61,911.92
09/10/2019	Bill Payment (Check)	3446	Aly Nussear		2100 Current Liabilities:Accounts Payable	-330.27	61,581.65
09/11/2019	Bill Payment (Check)	3450	Ania Flamenco LLC	2nd Check	2100 Current Liabilities:Accounts Payable	-800.00	60,781.65
09/16/2019	Deposit		Square		-Split-	2,820.00	63,601.65
09/16/2019	Journal Entry	7		square fees Sept 2019	-Split-	-138.03	63,463.62
09/18/2019	Deposit		Booster Enterprises		3007 Fundraiser Income:Boosterthon	2,031.00	65,494.62
09/20/2019	Bill Payment (Check)	3470	Shantrice Dean		2100 Current Liabilities:Accounts Payable	-200.00	65,294.62
09/20/2019	Bill Payment (Check)	3468	Gwendolyn Westwood		2100 Current Liabilities:Accounts Payable	-200.00	65,094.62
09/20/2019	Deposit				-Split-	276.61	65,371.23
09/20/2019	Deposit		Various		-Split-	85.00	65,456.23
09/20/2019	Check	3464	Little Shop of Stories		3510 Other Revenue:Visiting Author Book Sales	-611.55	64,844.68
09/20/2019	Check	3466	Aly Nussear		4506 School Instructional Expenses:PE	-196.98	64,647.70
09/20/2019	Bill Payment (Check)	3467	Evolve dba Ozobot		2100 Current Liabilities:Accounts Payable	-3,600.00	61,047.70
09/20/2019	Check	3463	Joanna Johnson		4512 School Instructional Expenses:K Center Specials	-207.00	60,840.70
09/20/2019	Deposit		Square		-Split-	1,175.00	62,015.70

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
09/20/2019	Bill Payment (Check)	3452	Monique Nordmann		2100 Current Liabilities:Accounts Payable	-41.41	61,974.29
09/20/2019	Check	3465	Aazam Salehi		4516 School Instructional Expenses:SEL	-187.99	61,786.30
09/21/2019	Bill Payment (Check)	3453	Offsite Business Solutions		2100 Current Liabilities:Accounts Payable	-450.00	61,336.30
09/21/2019	Deposit				-Split-	0.00	61,336.30
<b>Total for 1002 Checking:</b>						<b>\$ -76,576.92</b>	
<b>Total for Bank Accounts</b>						<b>\$23,610.80</b>	
<b>1200 Prepaid Expense (Deposits, Ins)</b>							
Beginning Balance							2,780.84
07/01/2019	Journal Entry	9R		move Starwalk chk#3403 pd in June to July for budget year	-Split-	-3,750.00	-969.16
07/01/2019	Journal Entry	9R		move Musicians Friend chk#3411 pd in July to June for proper budget year	-Split-	1,044.00	74.84
07/01/2019	Journal Entry	9R		move yearbook deposits rec'd in July to June for proper budget year	-Split-	-237.00	-162.16
07/01/2019	Journal Entry	9R		move k center tshirt deposits rec'd in July to June for proper budget year	-Split-	-611.18	-973.34
08/01/2019	Journal Entry	10R		move yearbook deposit from Aug to June for proper budget year	-Split-	-40.00	-1,013.34
08/01/2019	Journal Entry	prepaid expenses		holding for square fees	-Split-	-442.06	-1,455.40
08/01/2019	Journal Entry	10R		move prior year booster charge from Aug to June for proper budget year. Check 3412	-Split-	57.96	-1,397.44
08/01/2019	Journal Entry	10R		move bookkeeper error from Aug to June for proper budget year.	-Split-	550.38	-847.06
08/01/2019	Journal Entry	10R		move kona ice 5th grade grad party from Aug to June for proper budget year.	-Split-	405.00	-442.06
08/02/2019	Deposit		Square	square fees	1002 Bank Accounts:Checking	2.06	-440.00
08/05/2019	Deposit		Square	square fees	1002 Bank Accounts:Checking	4.11	-435.89
08/05/2019	Deposit		Square	Square	1002 Bank Accounts:Checking	0.88	-435.01
08/06/2019	Deposit		Square	Square fees	1002 Bank Accounts:Checking	24.98	-410.03
08/07/2019	Deposit		Square	Square	1002 Bank Accounts:Checking	65.28	-344.75
08/08/2019	Deposit		Square	Square	1002 Bank Accounts:Checking	34.25	-310.50
08/09/2019	Deposit		Square	Square Fees	1002 Bank Accounts:Checking	21.43	-289.07
08/12/2019	Deposit		Square	square fees	1002 Bank Accounts:Checking	6.46	-282.61
08/12/2019	Deposit		Square	square fees	1002 Bank Accounts:Checking	5.29	-277.32
08/13/2019	Deposit		Square	Square fees	1002 Bank Accounts:Checking	155.29	-122.03
08/14/2019	Deposit		Square	Square Fees	1002 Bank Accounts:Checking	17.40	-104.63
08/15/2019	Deposit		Square	square fees	1002 Bank Accounts:Checking	12.72	-91.91
08/16/2019	Deposit		Square	Square Fees	1002 Bank Accounts:Checking	41.61	-50.30
08/18/2019	Deposit		Square	Square Fees	1002 Bank Accounts:Checking	7.55	-42.75
08/19/2019	Deposit		Square	Square Fees	1002 Bank Accounts:Checking	4.05	-38.70
08/20/2019	Deposit		Square	Square fees	1002 Bank Accounts:Checking	1.76	-36.94
08/21/2019	Deposit		Square	square fees	1002 Bank Accounts:Checking	2.64	-34.30
08/22/2019	Deposit		Square	Square Fees	1002 Bank Accounts:Checking	34.30	0.00
<b>Total for 1200 Prepaid Expense (Deposits, Ins)</b>						<b>\$ -2,780.84</b>	
<b>12000 Undeposited Funds</b>							
08/30/2019	Journal Entry	6		square activity 8/30 moved for bank rec to 9/1	-Split-	1,403.52	1,403.52
09/01/2019	Journal Entry	6 Reversal		square activity 8/30 moved for bank rec to 9/1	-Split-	-1,403.52	0.00
09/21/2019	Deposit			square activity 8/30 moved for bank rec to 9/1	1002 Bank Accounts:Checking	1,403.52	1,403.52
09/21/2019	Deposit			square activity 8/30 moved for bank rec to 9/1	1002 Bank Accounts:Checking	-1,403.52	0.00
<b>Total for 12000 Undeposited Funds</b>						<b>\$0.00</b>	
<b>1300 Passthrough Accounts</b>							
<b>1301 5th Grade Incoming</b>							
09/16/2019	Deposit		Square	5th grade movie night	1002 Bank Accounts:Checking	-225.00	-225.00
09/20/2019	Deposit		Square	5th grade movie night	1002 Bank Accounts:Checking	-115.00	-340.00
<b>Total for 1301 5th Grade Incoming</b>						<b>\$ -340.00</b>	
<b>Total for 1300 Passthrough Accounts</b>						<b>\$ -340.00</b>	
<b>2000 Current Liabilities</b>							
<b>2100 Accounts Payable</b>							
08/19/2019	Bill	2019-20	Hudson Gillot		4502 School Instructional Expenses:Teacher Supplies	163.93	163.93
08/19/2019	Bill	2019-20	Kaitlyn Bidlack		4502 School Instructional Expenses:Teacher Supplies	198.44	362.37
08/22/2019	Bill	2019-2020	Jenna Nelli		4502 School Instructional	198.57	560.94

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/22/2019	Bill	5th Grade	Jessica Romenesko	Expenses:Teacher Supplies	4502 School Instructional	202.19	763.13
08/23/2019	Bill	082119	Georgia Binding	Expenses:Teacher Supplies	4304 Operations	250.00	1,013.13
08/27/2019	Bill Payment (Check)	3430	Hudson Gillot	Expenses:Laminating	1002 Bank Accounts:Checking	-163.93	849.20
08/27/2019	Bill Payment (Check)	3431	Kaitlyn Bidlack		1002 Bank Accounts:Checking	-198.44	650.76
08/27/2019	Bill Payment (Check)	3422	City Chick LLC		1002 Bank Accounts:Checking	-39.50	611.26
08/27/2019	Bill	4502	Johnny Mark Dunaway		4502 School Instructional	194.46	805.72
08/27/2019	Bill		Angela Howard	Expenses:Teacher Supplies	4004 Fundraising	40.82	846.54
08/27/2019	Bill Payment (Check)	3426	Jessica Romenesko	Expenses:Fundraising	Expenses - Other		
08/27/2019	Bill Payment (Check)	3427	Jenna Neill		1002 Bank Accounts:Checking	-202.19	644.35
08/27/2019	Bill Payment (Check)	3423	Drumfit USA		1002 Bank Accounts:Checking	-198.57	445.78
08/27/2019	Bill Payment (Check)	3426	Aly Nussear		1002 Bank Accounts:Checking	-1,920.00	-1,474.22
08/29/2019	Bill		Aly Nussear		1002 Bank Accounts:Checking	-229.95	-1,704.17
08/30/2019	Bill		Michael Liske		4502 School Instructional	229.95	-1,474.22
09/05/2019	Bill Payment (Check)	3432	Georgia Binding	Expenses:Teacher Supplies	4305 Operations	737.28	-736.94
09/05/2019	Bill Payment (Check)	3433	Angela Howard	Expenses:Teacher Appreciation	1002 Bank Accounts:Checking	-250.00	-986.94
09/05/2019	Bill	082319	Betsy Boone		1002 Bank Accounts:Checking	-40.82	-1,027.76
09/05/2019	Bill	082819	Arshia Haji Khalil		4502 School Instructional	215.04	-812.72
09/05/2019	Bill		Drumfit USA	Expenses:Teacher Supplies	4502 School Instructional	82.46	-730.26
09/05/2019	Bill	2526	City Chick LLC	Expenses:Teacher Supplies	4506 School Instructional	1,920.00	1,189.74
09/05/2019	Bill Payment (Check)	3437	Arshia Haji Khalil	Expenses:PE	Expenses:PE		
09/05/2019	Bill Payment (Check)	3436	Betsy Boone		4502 School Instructional	39.50	1,229.24
09/05/2019	Bill Payment (Check)	3435	Michael Liske	Expenses:Teacher Supplies	1002 Bank Accounts:Checking	-82.46	1,146.78
09/05/2019	Bill Payment (Check)	3434	Johnny Mark Dunaway		1002 Bank Accounts:Checking	-215.04	931.74
09/06/2019	Bill	SEL Program	Aazam Salehi		1002 Bank Accounts:Checking	-737.28	194.46
09/06/2019	Bill	Scooters - PE	Aly Nussear		1002 Bank Accounts:Checking	-194.46	0.00
09/06/2019	Bill	AF8282019	Ania Flamenco LLC	4516 School Instructional	Expenses:SEL	1,034.20	1,034.20
09/06/2019	Bill	supplies	Elizabeth Schill	Expenses:PE	4506 School Instructional	330.27	1,364.47
09/06/2019	Bill	Performance	Georgia Ensemble Theater	Expenses:PE	4103 Enrichment	1,600.00	2,964.47
09/06/2019	Bill	School Rock	Georgia Ensemble Theater	Expenses:Cultural Arts	4502 School Instructional	200.00	3,164.47
09/06/2019	Bill	1	The Atlanta Opera	Expenses:Teacher Supplies	Expenses:Teacher Supplies		
09/06/2019	Bill		Twayne Owens	4103 Enrichment	4103 Enrichment	200.00	3,364.47
09/06/2019	Bill	Science night	Jeffrey Knight	Expenses:Cultural Arts	Expenses:Cultural Arts		
09/06/2019	Bill		Jeffrey Knight	4103 Enrichment	4103 Enrichment	200.00	3,564.47
09/06/2019	Bill	4th grade	Lynn Slater	Expenses:Cultural Arts	4103 Enrichment	1,800.00	5,364.47
09/10/2019	Bill Payment (Check)	3447	The Atlanta Opera	Expenses:Cultural Arts	Expenses:Cultural Arts		
09/10/2019	Bill Payment (Check)	3448	Lynn Slater	-Split-	-Split-	2,100.00	7,264.47
09/10/2019	Bill Payment (Check)	3440	Jeffrey Knight	4512 School Instructional	4512 School Instructional	150.57	7,415.04
09/10/2019	Bill Payment (Check)	3441	Georgia Ensemble Theater	Expenses:K Center Specials	Expenses:K Center Specials		
09/10/2019	Bill Payment (Check)	3442	Elizabeth Schill	4104 Enrichment	4104 Enrichment	500.00	7,915.04
09/10/2019	Bill Payment (Check)	3443	Ania Flamenco LLC	Expenses:Family Science Night	Expenses:Family Science Night		
09/10/2019	Bill Payment (Check)	3444	Twayne Owens	4502 School Instructional	4502 School Instructional	132.56	8,247.60
09/10/2019	Bill Payment (Check)	3449	Aazam Salehi	Expenses:Teacher Supplies	Expenses:Teacher Supplies		
09/10/2019	Bill Payment (Check)	3446	Aly Nussear	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-450.00	7,797.60
09/11/2019	Bill Payment (Check)	3450	Ania Flamenco LLC	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-132.56	7,665.04
09/17/2019	Bill	2019-20	Gwendolyn Westwood	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-200.00	7,465.04
09/17/2019	Bill	2019-20	Monique Nordmann	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-200.00	7,265.04
09/17/2019	Bill	2019-20	Shantrice Dean	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-200.00	7,065.04
09/20/2019	Bill Payment (Check)	3468	Gwendolyn Westwood	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-800.00	6,265.04
09/20/2019	Bill Payment (Check)	3	Monique Nordmann	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-150.57	6,114.47
09/20/2019	Bill Payment (Check)	3452	Monique Nordmann	1002 Bank Accounts:Checking	1002 Bank Accounts:Checking	-1,034.20	5,080.27



DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
09/20/2019	Bill Payment (Check)	3470	Shantrice Dean		1002 Bank Accounts:Checking	-200.00	7,550.00
09/20/2019	Bill Payment (Check)	3467	Evolvive dba Ozobol		1002 Bank Accounts:Checking	-3,600.00	3,950.00
09/21/2019	Bill Payment (Check)	3453	Offsite Business Solutions		1002 Bank Accounts:Checking	-450.00	3,500.00
09/21/2019	Bill		Offsite Business Solutions		4604 PTA Administrative Expenses:Professional Services & Memberships	450.00	3,950.00
<b>Total for 2100 Accounts Payable</b>						<b>\$3,950.00</b>	
<b>Total for 2000 Current Liabilities</b>						<b>\$3,950.00</b>	
<b>2001 Deferred Revenue</b>							
Beginning Balance							-534.71
08/31/2019	Journal Entry	Square fees		write off bookkeeper old error	-Split-	534.71	0.00
<b>Total for 2001 Deferred Revenue</b>						<b>\$534.71</b>	
<b>9020 Temp. Restricted Net Assets</b>							
<b>9021 SWAG Reserves</b>							
Beginning Balance							9,810.86
08/30/2019	Journal Entry	5 Bad Debt		move "swag" reserves to general reserves	-Split-	-9,810.86	0.00
<b>Total for 9021 SWAG Reserves</b>						<b>\$ -9,810.86</b>	
<b>Total for 9020 Temp. Restricted Net Assets</b>						<b>\$ -9,810.86</b>	
<b>9030 Retained Earnings</b>							
Beginning Balance							146,353.98
<b>Total for 9030 Retained Earnings</b>							
<b>Operation Reserve Funds</b>							
Beginning Balance							35,000.00
08/30/2019	Journal Entry	5 Bad Debt		move "swag" reserves to general reserves	-Split-	9,810.86	44,810.86
<b>Total for Operation Reserve Funds</b>						<b>\$9,810.86</b>	
<b>3000 Fundraiser Income</b>							
<b>3003 Dolphin Donors</b>							
07/17/2019	Deposit		Square	Alison Giamovola	1002 Bank Accounts:Checking	250.00	250.00
07/21/2019	Deposit		Square	Rob Gupta	1002 Bank Accounts:Checking	5,000.00	5,250.00
07/22/2019	Deposit		Square	Krista Morrison	1002 Bank Accounts:Checking	500.00	5,750.00
07/22/2019	Deposit		Square	Anjali Williamson	1002 Bank Accounts:Checking	1,000.00	6,750.00
07/22/2019	Deposit		Square	R. Moody Williams DDS	1002 Bank Accounts:Checking	2,500.00	9,250.00
07/31/2019	Deposit		Square	Matt Fox	1002 Bank Accounts:Checking	1,000.00	10,250.00
07/31/2019	Deposit		Square	Mathnasium of Morningside	1002 Bank Accounts:Checking	1,000.00	11,250.00
07/31/2019	Deposit		Square	Judy Christianson	1002 Bank Accounts:Checking	1,000.00	12,250.00
08/06/2019	Deposit		Square	Kristie J Bennett	1002 Bank Accounts:Checking	1,000.00	13,250.00
08/06/2019	Deposit		Square	Karen Zgonc	1002 Bank Accounts:Checking	500.00	13,750.00
08/07/2019	Deposit		Square	Diane Jordan	1002 Bank Accounts:Checking	1,000.00	14,750.00
08/07/2019	Deposit		Square	The Kids Salon	1002 Bank Accounts:Checking	500.00	15,250.00
08/08/2019	Deposit		Square	Katie Lipsiner	1002 Bank Accounts:Checking	500.00	15,750.00
08/09/2019	Deposit		Square	Whitney & Dave Dzum	1002 Bank Accounts:Checking	500.00	16,250.00
08/13/2019	Deposit		Square	Dr Christopher Brady	1002 Bank Accounts:Checking	2,500.00	18,750.00
08/13/2019	Deposit		Square	Ken Covers	1002 Bank Accounts:Checking	2,500.00	21,250.00
08/15/2019	Deposit		Square	Jana Kovac	1002 Bank Accounts:Checking	500.00	21,750.00
08/16/2019	Deposit		Square	Alison James	1002 Bank Accounts:Checking	1,000.00	22,750.00
08/16/2019	Deposit		Square	Heather Low	1002 Bank Accounts:Checking	250.00	23,000.00
08/18/2019	Deposit		Square	Michal Liske	1002 Bank Accounts:Checking	250.00	23,250.00
08/22/2019	Deposit		Square	Pegah Zamani	1002 Bank Accounts:Checking	250.00	23,500.00
08/22/2019	Deposit		Square	Lisa Olmsted	1002 Bank Accounts:Checking	250.00	23,750.00
08/23/2019	Deposit			Dolphin Donor Atlanta Fine Homes	1002 Bank Accounts:Checking	500.00	24,250.00
08/26/2019	Deposit		Square	Laura Kelly - Silver	1002 Bank Accounts:Checking	500.00	24,750.00
08/28/2019	Deposit		Square	Silver - Laura & Kyle Smith	1002 Bank Accounts:Checking	500.00	25,250.00
08/29/2019	Deposit		Square	Silver J Knowles	1002 Bank Accounts:Checking	500.00	25,750.00
08/30/2019	Deposit			Sadie Nolan- Cassimatis	1002 Bank Accounts:Checking	250.00	26,000.00
08/30/2019	Deposit			Cub Scouts Pack 17	1002 Bank Accounts:Checking	500.00	26,500.00
08/30/2019	Deposit		Square	Leslie Finley	1002 Bank Accounts:Checking	1,000.00	27,500.00
08/30/2019	Deposit			Marlee Dent - Patron	1002 Bank Accounts:Checking	250.00	27,750.00
08/31/2019	Deposit		Square	Randy Culig	1002 Bank Accounts:Checking	500.00	28,250.00
08/31/2019	Journal Entry	8		to agree to square report	-Split-	2,000.00	30,250.00
09/16/2019	Deposit		Square	Nicholas Hahn	1002 Bank Accounts:Checking	500.00	30,750.00
09/16/2019	Deposit		Square	Sintra Constant	1002 Bank Accounts:Checking	250.00	31,000.00
09/16/2019	Deposit		Square	Charlotte Geletka	1002 Bank Accounts:Checking	500.00	31,500.00
09/16/2019	Deposit		Square	Ha Tran	1002 Bank Accounts:Checking	1,000.00	32,500.00
09/16/2019	Deposit		Square	Brandon Bowman	1002 Bank Accounts:Checking	250.00	32,750.00
09/20/2019	Deposit		Square	Fabricio Moraes and Jess Gardner	1002 Bank Accounts:Checking	500.00	33,250.00
09/20/2019	Deposit		Square	Sandeep and Christina Heda	1002 Bank Accounts:Checking	500.00	33,750.00
<b>Total for 3003 Dolphin Donors</b>						<b>\$33,750.00</b>	
<b>3004 Spirit Wear</b>							
08/08/2019	Deposit		Square	Jonathan Bookspun	1002 Bank Accounts:Checking	25.00	25.00
08/12/2019	Deposit		Square	Sue Anthony	1002 Bank Accounts:Checking	20.00	45.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/13/2019	Deposit		Square	Anne-Marie DeBacker	1002 Bank Accounts:Checking	20.00	65.00
08/14/2019	Deposit		Square	Laurel Miyake	1002 Bank Accounts:Checking	20.00	85.00
08/14/2019	Deposit		Square	Jessica Bieg	1002 Bank Accounts:Checking	30.00	115.00
08/14/2019	Deposit		Square	Laurel Miyake	1002 Bank Accounts:Checking	2.00	117.00
08/15/2019	Deposit		Square	Tiffany Mercer	1002 Bank Accounts:Checking	20.00	137.00
08/16/2019	Deposit		Square	Heather Low	1002 Bank Accounts:Checking	2.00	139.00
08/19/2019	Deposit		Square	Sally Carroll	1002 Bank Accounts:Checking	28.00	167.00
08/26/2019	Deposit		Square	M Standifer SWAG	1002 Bank Accounts:Checking	15.00	182.00
08/26/2019	Deposit		Square	J Pratt Swag	1002 Bank Accounts:Checking	25.00	207.00
08/26/2019	Deposit		Square	S Richmond SWAG	1002 Bank Accounts:Checking	25.00	232.00
08/26/2019	Deposit		Square	S Firestine SWAG	1002 Bank Accounts:Checking	15.00	247.00
08/26/2019	Deposit		Square	J Wright SWAG	1002 Bank Accounts:Checking	30.00	277.00
08/26/2019	Deposit		Square	M Dent SWAG	1002 Bank Accounts:Checking	82.00	359.00
08/26/2019	Deposit		Square	C Anthony SWAG	1002 Bank Accounts:Checking	25.00	384.00
08/26/2019	Deposit		Square	S N Cassimatis SWAG	1002 Bank Accounts:Checking	30.00	414.00
08/26/2019	Deposit		Square	S Hood SWAG	1002 Bank Accounts:Checking	20.00	434.00
08/26/2019	Deposit		Square	Laura Kelly - Swag	1002 Bank Accounts:Checking	4.00	438.00
08/26/2019	Deposit		Square	Laura Kelly - Swag	1002 Bank Accounts:Checking	20.00	458.00
08/28/2019	Deposit		Square	M Davis	1002 Bank Accounts:Checking	47.00	505.00
08/28/2019	Deposit		Square	L Ducharme Swag	1002 Bank Accounts:Checking	15.00	520.00
08/28/2019	Deposit		Square	A Roy SWAG	1002 Bank Accounts:Checking	15.00	535.00
08/28/2019	Deposit		Square	L Hatch SWAG	1002 Bank Accounts:Checking	32.00	567.00
08/28/2019	Deposit		Square	R Grindrod SWAG	1002 Bank Accounts:Checking	15.00	582.00
08/28/2019	Deposit		Square	M Ostrom SWAG	1002 Bank Accounts:Checking	15.00	597.00
08/28/2019	Deposit		Square	S Carroll SWAG	1002 Bank Accounts:Checking	12.00	609.00
08/28/2019	Deposit		Square	D Palani	1002 Bank Accounts:Checking	42.00	651.00
08/28/2019	Deposit		Square	NI Assap SWAG	1002 Bank Accounts:Checking	25.00	676.00
08/28/2019	Deposit		Square	W Martin SWAG	1002 Bank Accounts:Checking	15.00	691.00
08/28/2019	Deposit		Square	M Siegelman	1002 Bank Accounts:Checking	25.00	716.00
08/28/2019	Deposit		Square	M Schoenfeld SWAG	1002 Bank Accounts:Checking	42.00	758.00
08/28/2019	Deposit		Square	H Morris	1002 Bank Accounts:Checking	25.00	783.00
08/28/2019	Deposit		Square	JglBBER	1002 Bank Accounts:Checking	25.00	808.00
08/28/2019	Deposit		Square	Swag	1002 Bank Accounts:Checking	40.00	848.00
08/28/2019	Deposit		Square	M Johnson	1002 Bank Accounts:Checking	84.00	932.00
08/28/2019	Deposit		Square	K Ross	1002 Bank Accounts:Checking	17.00	949.00
08/28/2019	Deposit		Square	C Geletka	1002 Bank Accounts:Checking	27.00	976.00
08/28/2019	Deposit		Square	E Mills	1002 Bank Accounts:Checking	37.00	1,013.00
08/28/2019	Deposit		Square	S Carlson	1002 Bank Accounts:Checking	35.00	1,048.00
08/28/2019	Deposit		Square	K Curtis	1002 Bank Accounts:Checking	27.00	1,075.00
08/28/2019	Deposit		Square	B Tobben	1002 Bank Accounts:Checking	47.00	1,122.00
08/28/2019	Deposit		Square	A Amato SWAG	1002 Bank Accounts:Checking	50.00	1,172.00
08/28/2019	Deposit		Square	A Coloma	1002 Bank Accounts:Checking	25.00	1,197.00
08/29/2019	Deposit		Square	V Clifton SWAG	1002 Bank Accounts:Checking	15.00	1,212.00
08/30/2019	Deposit			Leslie Cash	1002 Bank Accounts:Checking	30.00	1,242.00
08/30/2019	Deposit			S Snapp - SWAG	1002 Bank Accounts:Checking	45.00	1,287.00
08/30/2019	Deposit			anon	1002 Bank Accounts:Checking	0.00	1,287.00
08/30/2019	Deposit		Square	spirit sales at back to school night	1002 Bank Accounts:Checking	229.00	1,516.00
08/30/2019	Deposit			Genine Shaler	1002 Bank Accounts:Checking	5.00	1,521.00
08/30/2019	Deposit			S Grossman	1002 Bank Accounts:Checking	5.00	1,526.00
08/30/2019	Deposit			J Kobylivker	1002 Bank Accounts:Checking	15.00	1,541.00
08/30/2019	Deposit			Lindsay Knott	1002 Bank Accounts:Checking	17.00	1,558.00
08/30/2019	Deposit			Anne Clifton	1002 Bank Accounts:Checking	15.00	1,573.00
08/30/2019	Deposit			Emily O'Brien	1002 Bank Accounts:Checking	30.00	1,603.00
08/30/2019	Deposit			Eleana Castro	1002 Bank Accounts:Checking	30.00	1,633.00
08/30/2019	Deposit			Anon	1002 Bank Accounts:Checking	48.00	1,681.00
08/30/2019	Deposit			Heather Regnault	1002 Bank Accounts:Checking	25.00	1,706.00
08/30/2019	Deposit			Tony Moore	1002 Bank Accounts:Checking	15.00	1,721.00
08/30/2019	Deposit			Yanet Smith	1002 Bank Accounts:Checking	40.00	1,761.00
08/30/2019	Deposit			Cara Frattasi & Winn Martin	1002 Bank Accounts:Checking	15.00	1,776.00
08/30/2019	Deposit			Rishav Gandhi	1002 Bank Accounts:Checking	15.00	1,791.00
08/30/2019	Deposit			Paula Chiodi	1002 Bank Accounts:Checking	50.00	1,841.00
08/30/2019	Deposit			Loren Williams	1002 Bank Accounts:Checking	11.00	1,852.00
08/30/2019	Deposit			Hudson Gillot	1002 Bank Accounts:Checking	15.00	1,867.00
08/30/2019	Deposit			Melanie Relyea	1002 Bank Accounts:Checking	15.00	1,882.00
08/30/2019	Deposit			Daniel Preister	1002 Bank Accounts:Checking	62.00	1,944.00
08/30/2019	Deposit			Thea Jack	1002 Bank Accounts:Checking	40.00	1,984.00
08/30/2019	Deposit			Catherine DeVarona	1002 Bank Accounts:Checking	30.00	2,014.00
08/30/2019	Deposit			Michael Coffas	1002 Bank Accounts:Checking	30.00	2,044.00
08/30/2019	Deposit			Demecio Nava Santana	1002 Bank Accounts:Checking	15.00	2,059.00
08/30/2019	Deposit			Jane Park	1002 Bank Accounts:Checking	30.00	2,089.00
08/30/2019	Deposit			REbecca Polinsky	1002 Bank Accounts:Checking	15.00	2,104.00
08/30/2019	Deposit			Patty Gregory SWAG	1002 Bank Accounts:Checking	45.00	2,149.00
08/30/2019	Deposit			Shirt	1002 Bank Accounts:Checking	15.00	2,164.00
08/30/2019	Deposit			J Knowles	1002 Bank Accounts:Checking	5.00	2,169.00
08/30/2019	Deposit			Shirts	1002 Bank Accounts:Checking	30.00	2,199.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/30/2019	Deposit			F Moraes	1002 Bank Accounts:Checking	50.00	2,249.00
08/30/2019	Deposit			swag	1002 Bank Accounts:Checking	10.00	2,259.00
08/30/2019	Deposit			Swag	1002 Bank Accounts:Checking	40.00	2,299.00
08/30/2019	Deposit			Shirt	1002 Bank Accounts:Checking	15.00	2,314.00
09/09/2019	Deposit			back to school night cash sales spirit wear	1002 Bank Accounts:Checking	195.00	2,509.00
09/16/2019	Deposit		Square	spirit wear online	1002 Bank Accounts:Checking	20.00	2,529.00
<b>Total for 3004 Spirit Wear</b>						<b>\$2,529.00</b>	
3007 Boosterthon							
09/18/2019	Deposit		Booster Enterprises	boosterthon deposits	1002 Bank Accounts:Checking	2,031.00	2,031.00
<b>Total for 3007 Boosterthon</b>						<b>\$2,031.00</b>	
<b>Total for 3000 Fundraiser Income</b>						<b>\$38,310.00</b>	
3500 Other Revenue							
3503 SWAG							
08/23/2019	Deposit			Fresh Harvest Income	1002 Bank Accounts:Checking	78.49	78.49
08/23/2019	Deposit			Fresh Harvest Income	1002 Bank Accounts:Checking	77.20	155.69
09/09/2019	Deposit			fresh harvest monthly check	1002 Bank Accounts:Checking	79.48	235.17
09/20/2019	Deposit			monthly payment	1002 Bank Accounts:Checking	86.61	321.78
<b>Total for 3503 SWAG</b>						<b>\$321.78</b>	
3507 Interest Revenue							
07/31/2019	Deposit		Wells Fargo Bank	INTEREST PAYMENT	1002 Bank Accounts:Checking	6.25	6.25
08/30/2019	Deposit		Wells Fargo Bank	INTEREST PAYMENT	1002 Bank Accounts:Checking	5.71	11.96
08/30/2019	Deposit		Wells Fargo Bank	June Interest	1001 Bank Accounts:Savings Account	49.16	61.12
08/30/2019	Deposit		Wells Fargo Bank	Aug interest savings acct	1001 Bank Accounts:Savings Account	87.68	148.80
08/30/2019	Deposit		Wells Fargo Bank	July interest savings acct	1001 Bank Accounts:Savings Account	50.88	199.68
<b>Total for 3507 Interest Revenue</b>						<b>\$199.68</b>	
3509 PTA Dues							
07/09/2019	Deposit		Square	Anneke Herman x 2	1002 Bank Accounts:Checking	20.00	20.00
07/21/2019	Deposit		Square	Kelli Hadfield x 2	1002 Bank Accounts:Checking	20.00	40.00
07/21/2019	Deposit		Square	Taylor Lerner x 2	1002 Bank Accounts:Checking	20.00	60.00
07/29/2019	Deposit		Square	Rachna Sharma	1002 Bank Accounts:Checking	10.00	70.00
07/30/2019	Deposit		Square	Sally Carroll	1002 Bank Accounts:Checking	20.00	90.00
07/30/2019	Deposit		Square	Jana Kovac	1002 Bank Accounts:Checking	20.00	110.00
07/30/2019	Deposit		Square	Amy Hartman	1002 Bank Accounts:Checking	10.00	120.00
07/31/2019	Deposit		Square	Matt Fox	1002 Bank Accounts:Checking	20.00	140.00
07/31/2019	Deposit		Square	Emily Fink	1002 Bank Accounts:Checking	20.00	160.00
07/31/2019	Deposit		Square	Susan Mapen	1002 Bank Accounts:Checking	20.00	180.00
08/02/2019	Deposit		Square	Amelia Morel	1002 Bank Accounts:Checking	10.00	190.00
08/02/2019	Deposit		Square	Heidi Muller	1002 Bank Accounts:Checking	10.00	200.00
08/02/2019	Deposit		Square	Sintra Constant	1002 Bank Accounts:Checking	20.00	220.00
08/05/2019	Deposit		Square	Morgan Bertozzi	1002 Bank Accounts:Checking	20.00	240.00
08/05/2019	Deposit		Square	Audrey Sofianos	1002 Bank Accounts:Checking	10.00	250.00
08/05/2019	Deposit		Square	marlee Dent	1002 Bank Accounts:Checking	20.00	270.00
08/05/2019	Deposit		Square	Arden Rowland	1002 Bank Accounts:Checking	20.00	290.00
08/05/2019	Deposit		Square	Carisa Quinn	1002 Bank Accounts:Checking	20.00	310.00
08/05/2019	Deposit		Square	Michelle Gorman	1002 Bank Accounts:Checking	20.00	330.00
08/07/2019	Deposit		Square	Shannon C Thibodeau	1002 Bank Accounts:Checking	10.00	340.00
08/07/2019	Deposit		Square	Trey Hatcher	1002 Bank Accounts:Checking	10.00	350.00
08/07/2019	Deposit		Square	Anonymous	1002 Bank Accounts:Checking	20.00	370.00
08/08/2019	Deposit		Square	Tony Moore	1002 Bank Accounts:Checking	20.00	390.00
08/08/2019	Deposit		Square	Jonathan Bookspun	1002 Bank Accounts:Checking	10.00	400.00
08/08/2019	Deposit		Square	Jenna Nelli	1002 Bank Accounts:Checking	10.00	410.00
08/08/2019	Deposit		Square	Jeanne Connolly	1002 Bank Accounts:Checking	10.00	420.00
08/08/2019	Deposit		Square	Aly Nussear	1002 Bank Accounts:Checking	10.00	430.00
08/08/2019	Deposit		Square	Cindy Cherry	1002 Bank Accounts:Checking	10.00	440.00
08/08/2019	Deposit		Square	Carla Daniels	1002 Bank Accounts:Checking	10.00	450.00
08/08/2019	Deposit		Square	Gwendolyn Westwood	1002 Bank Accounts:Checking	10.00	460.00
08/08/2019	Deposit		Square	Sara Hamilton	1002 Bank Accounts:Checking	10.00	470.00
08/08/2019	Deposit		Square	Elizabeth Schill	1002 Bank Accounts:Checking	10.00	480.00
08/08/2019	Deposit		Square	Michael Rawls	1002 Bank Accounts:Checking	10.00	490.00
08/08/2019	Deposit		Square	Vicky Clifton	1002 Bank Accounts:Checking	10.00	500.00
08/08/2019	Deposit		Square	Laurie Luckman	1002 Bank Accounts:Checking	10.00	510.00
08/08/2019	Deposit		Square	Holly Acton	1002 Bank Accounts:Checking	10.00	520.00
08/08/2019	Deposit		Square	Susan Bates	1002 Bank Accounts:Checking	10.00	530.00
08/08/2019	Deposit		Square	Jennifer Clifton	1002 Bank Accounts:Checking	10.00	540.00
08/08/2019	Deposit		Square	Aazam Salehi	1002 Bank Accounts:Checking	10.00	550.00
08/08/2019	Deposit		Square	Paul Lister	1002 Bank Accounts:Checking	10.00	560.00
08/08/2019	Deposit		Square	Holly Brookins	1002 Bank Accounts:Checking	10.00	570.00
08/08/2019	Deposit		Square	Joanna Kobylivker	1002 Bank Accounts:Checking	10.00	580.00
08/08/2019	Deposit		Square	Ginger Pursley	1002 Bank Accounts:Checking	20.00	600.00
08/08/2019	Deposit		Square	Amy Amato	1002 Bank Accounts:Checking	10.00	610.00
08/08/2019	Deposit		Square	Val Taylor	1002 Bank Accounts:Checking	10.00	620.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/08/2019	Deposit		Square	Allison Espelosin	1002 Bank Accounts:Checking	20.00	640.00
08/08/2019	Deposit		Square	Jill Knowles	1002 Bank Accounts:Checking	20.00	660.00
08/08/2019	Deposit		Square	Theresa Abromitis	1002 Bank Accounts:Checking	10.00	670.00
08/08/2019	Deposit		Square	Prayma Letchumanan	1002 Bank Accounts:Checking	5.00	675.00
08/08/2019	Deposit		Square	Kathryn Sublett	1002 Bank Accounts:Checking	10.00	685.00
08/08/2019	Deposit		Square	Katherine Collins	1002 Bank Accounts:Checking	20.00	705.00
08/09/2019	Deposit		Square	Julie Turner	1002 Bank Accounts:Checking	10.00	715.00
08/09/2019	Deposit		Square	Anon	1002 Bank Accounts:Checking	20.00	735.00
08/09/2019	Deposit		Square	Mark Dunaway	1002 Bank Accounts:Checking	10.00	745.00
08/09/2019	Deposit		Square	Whitney & Dave Dzium	1002 Bank Accounts:Checking	20.00	765.00
08/09/2019	Deposit		Square	Laurie Guerino	1002 Bank Accounts:Checking	10.00	775.00
08/09/2019	Deposit		Square	Lynn Slater	1002 Bank Accounts:Checking	10.00	785.00
08/09/2019	Deposit		Square	Sue Hardrath	1002 Bank Accounts:Checking	5.00	790.00
08/09/2019	Deposit		Square	Amy Mather	1002 Bank Accounts:Checking	10.00	800.00
08/09/2019	Deposit		Square	Cheryl Carter	1002 Bank Accounts:Checking	10.00	810.00
08/09/2019	Deposit		Square	Zina Rhodes	1002 Bank Accounts:Checking	10.00	820.00
08/09/2019	Deposit		Square	Annette Ransom	1002 Bank Accounts:Checking	10.00	830.00
08/12/2019	Deposit		Square	Kristen Duncan	1002 Bank Accounts:Checking	10.00	840.00
08/12/2019	Deposit		Square	Robin & Dave Edwards	1002 Bank Accounts:Checking	20.00	860.00
08/12/2019	Deposit		Square	Marva Nakea Nelson	1002 Bank Accounts:Checking	20.00	880.00
08/12/2019	Deposit		Square	Jennifer Denbo	1002 Bank Accounts:Checking	20.00	900.00
08/12/2019	Deposit		Square	Miho Urata	1002 Bank Accounts:Checking	20.00	920.00
08/12/2019	Deposit		Square	Crystal Ensworth	1002 Bank Accounts:Checking	20.00	940.00
08/12/2019	Deposit		Square	Kelly Phillips	1002 Bank Accounts:Checking	10.00	950.00
08/12/2019	Deposit		Square	Dawn Rutherford	1002 Bank Accounts:Checking	20.00	970.00
08/12/2019	Deposit		Square	Monique Nordmann	1002 Bank Accounts:Checking	10.00	980.00
08/12/2019	Deposit		Square	dianne Shalin	1002 Bank Accounts:Checking	20.00	1,000.00
08/12/2019	Deposit		Square	Michal Liske	1002 Bank Accounts:Checking	20.00	1,020.00
08/12/2019	Deposit		Square	Ravi Ramamoorthy	1002 Bank Accounts:Checking	20.00	1,040.00
08/12/2019	Deposit		Square	Nancy Elizabeth Box	1002 Bank Accounts:Checking	10.00	1,050.00
08/12/2019	Deposit		Square	Sue Anthony	1002 Bank Accounts:Checking	10.00	1,060.00
08/12/2019	Deposit		Square	Kerry Weinheimer	1002 Bank Accounts:Checking	20.00	1,080.00
08/13/2019	Deposit		Square	Jordan Gray	1002 Bank Accounts:Checking	20.00	1,100.00
08/13/2019	Deposit		Square	Jordan Krugman	1002 Bank Accounts:Checking	20.00	1,120.00
08/13/2019	Deposit		Square	Daniel Bassett	1002 Bank Accounts:Checking	10.00	1,130.00
08/13/2019	Deposit		Square	Angela Howard	1002 Bank Accounts:Checking	20.00	1,150.00
08/13/2019	Deposit		Square	Lisa Olmsted	1002 Bank Accounts:Checking	10.00	1,160.00
08/13/2019	Deposit		Square	Donna Early	1002 Bank Accounts:Checking	20.00	1,180.00
08/13/2019	Deposit		Square	Kate Hodgins	1002 Bank Accounts:Checking	20.00	1,200.00
08/13/2019	Deposit		Square	Julie Zeff	1002 Bank Accounts:Checking	10.00	1,210.00
08/13/2019	Deposit		Square	Anne-Marie DeBacker	1002 Bank Accounts:Checking	20.00	1,230.00
08/13/2019	Deposit		Square	neha Pathak	1002 Bank Accounts:Checking	20.00	1,250.00
08/14/2019	Deposit		Square	Jessica Bleg	1002 Bank Accounts:Checking	10.00	1,260.00
08/14/2019	Deposit		Square	Kate Floyd	1002 Bank Accounts:Checking	10.00	1,270.00
08/14/2019	Deposit		Square	Caroline Wainwright	1002 Bank Accounts:Checking	20.00	1,290.00
08/14/2019	Deposit		Square	Laura Smith	1002 Bank Accounts:Checking	20.00	1,310.00
08/14/2019	Deposit		Square	Amanda Kozinn	1002 Bank Accounts:Checking	20.00	1,330.00
08/14/2019	Deposit		Square	Hunter Angove	1002 Bank Accounts:Checking	10.00	1,340.00
08/14/2019	Deposit		Square	Kelli Balloon	1002 Bank Accounts:Checking	10.00	1,350.00
08/14/2019	Deposit		Square	Laurel Miyake	1002 Bank Accounts:Checking	20.00	1,370.00
08/15/2019	Deposit		Square	Kelly Andersen	1002 Bank Accounts:Checking	20.00	1,390.00
08/15/2019	Deposit		Square	Claire Davis	1002 Bank Accounts:Checking	20.00	1,410.00
08/15/2019	Deposit		Square	anon	1002 Bank Accounts:Checking	20.00	1,430.00
08/15/2019	Deposit		Square	Tiffany Mercer	1002 Bank Accounts:Checking	20.00	1,450.00
08/15/2019	Deposit		Square	Jennifer Richman	1002 Bank Accounts:Checking	40.00	1,490.00
08/15/2019	Deposit		Square	Richard Hatcher	1002 Bank Accounts:Checking	20.00	1,510.00
08/15/2019	Deposit		Square	Katherine Suma	1002 Bank Accounts:Checking	10.00	1,520.00
08/16/2019	Deposit		Square	Brittany & Ely Tucker	1002 Bank Accounts:Checking	20.00	1,540.00
08/16/2019	Deposit		Square	Heather Low	1002 Bank Accounts:Checking	10.00	1,550.00
08/16/2019	Deposit		Square	Stephanie Boswell	1002 Bank Accounts:Checking	20.00	1,570.00
08/16/2019	Deposit		Square	Jennifer Moore	1002 Bank Accounts:Checking	10.00	1,580.00
08/16/2019	Deposit		Square	Erica Hood	1002 Bank Accounts:Checking	10.00	1,590.00
08/16/2019	Deposit		Square	Alison James	1002 Bank Accounts:Checking	20.00	1,610.00
08/16/2019	Deposit		Square	Betty W Treschitta	1002 Bank Accounts:Checking	10.00	1,620.00
08/19/2019	Deposit		Square	Stacy C Miller	1002 Bank Accounts:Checking	10.00	1,630.00
08/19/2019	Deposit		Square	Niccole Burton	1002 Bank Accounts:Checking	20.00	1,650.00
08/19/2019	Deposit		Square	Jodi Bradley	1002 Bank Accounts:Checking	10.00	1,660.00
08/19/2019	Deposit		Square	Marcce Miko	1002 Bank Accounts:Checking	20.00	1,680.00
08/20/2019	Deposit		Square	Allison Medor	1002 Bank Accounts:Checking	20.00	1,700.00
08/20/2019	Deposit		Square	Dana Eris	1002 Bank Accounts:Checking	20.00	1,720.00
08/21/2019	Deposit		Square	Anon	1002 Bank Accounts:Checking	20.00	1,740.00
08/21/2019	Deposit		Square	Sarah Richards	1002 Bank Accounts:Checking	20.00	1,760.00
08/21/2019	Deposit		Square	Jill A Wolfe	1002 Bank Accounts:Checking	20.00	1,780.00
08/22/2019	Deposit		Square	Sarah Alice Hood	1002 Bank Accounts:Checking	20.00	1,800.00
08/22/2019	Deposit		Square	Alyssa Carlson	1002 Bank Accounts:Checking	20.00	1,820.00
08/22/2019	Deposit		Square	Sakib Qureshi	1002 Bank Accounts:Checking	20.00	1,840.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/22/2019	Deposit		Square	Yanet Smith	1002 Bank Accounts:Checking	10.00	1,850.00
08/22/2019	Deposit		Square	Gabriel Sica	1002 Bank Accounts:Checking	20.00	1,870.00
08/22/2019	Deposit		Square	Emily Cooper	1002 Bank Accounts:Checking	20.00	1,890.00
08/22/2019	Deposit		Square	Hamilton Elizabeth Reavey	1002 Bank Accounts:Checking	20.00	1,910.00
08/22/2019	Deposit		Square	Kathleen M Harrison	1002 Bank Accounts:Checking	20.00	1,930.00
08/22/2019	Deposit		Square	Hayden Kelly	1002 Bank Accounts:Checking	20.00	1,950.00
08/26/2019	Deposit		Square	Susanna Roberts - 2 parent	1002 Bank Accounts:Checking	20.00	1,970.00
08/28/2019	Deposit		Square	2 parent Matthew Lee	1002 Bank Accounts:Checking	20.00	1,990.00
08/28/2019	Deposit		Square	A Faibicher 1 parent	1002 Bank Accounts:Checking	10.00	2,000.00
08/28/2019	Deposit		Square	C & J Goodman	1002 Bank Accounts:Checking	20.00	2,020.00
08/30/2019	Deposit			Finley	1002 Bank Accounts:Checking	20.00	2,040.00
08/30/2019	Deposit			Jennifer Hart - 1 parent	1002 Bank Accounts:Checking	10.00	2,050.00
08/30/2019	Deposit			K Merolla 2 parent	1002 Bank Accounts:Checking	20.00	2,070.00
08/30/2019	Deposit		Square	Genine Shafer x 2	1002 Bank Accounts:Checking	20.00	2,090.00
08/30/2019	Deposit			Gary	1002 Bank Accounts:Checking	20.00	2,110.00
08/31/2019	Journal Entry	8		to agree to square report	-Split-	50.00	2,160.00
09/16/2019	Deposit		Square	PTA dues	1002 Bank Accounts:Checking	75.00	2,235.00
09/20/2019	Deposit		Square		1002 Bank Accounts:Checking	60.00	2,295.00
<b>Total for 3509 PTA Dues</b>						<b>\$2,295.00</b>	
<b>3510 Visiting Author Book Sales</b>							
09/09/2019	Deposit			Jasper June book sales for Laurel Snyder	1002 Bank Accounts:Checking	459.00	459.00
09/09/2019	Deposit			Jasper June book sales for Laurel Snyder	1002 Bank Accounts:Checking	17.00	476.00
09/20/2019	Deposit		Various	jasper June book sales	1002 Bank Accounts:Checking	17.00	493.00
09/20/2019	Check	3464	Little Shop of Stories	My Jasper June book order - Laurel Snyder	1002 Bank Accounts:Checking	-611.55	-118.55
09/20/2019	Deposit		Various	jasper June books sales	1002 Bank Accounts:Checking	68.00	-50.55
09/20/2019	Deposit			Jasper June book sales	1002 Bank Accounts:Checking	20.00	-30.55
09/20/2019	Deposit			jasper June book sales	1002 Bank Accounts:Checking	170.00	139.45
<b>Total for 3510 Visiting Author Book Sales</b>						<b>\$139.45</b>	
<b>Total for 3500 Other Revenue</b>						<b>\$2,855.91</b>	
<b>4000 Fundraising Expenses</b>							
<b>4002 Halloween Carnival Expenses</b>							
07/01/2019	Journal Entry	9R		move Starwalk chk#3403 pd in June to July for budget year	-Split-	3,750.00	3,750.00
08/16/2019	Check	3414	Sally Carroll		1002 Bank Accounts:Checking	441.60	4,191.60
<b>Total for 4002 Halloween Carnival Expenses</b>						<b>\$4,191.60</b>	
<b>4004 Fundraising Expenses - Other</b>							
08/27/2019	Bill		Angela Howard	Donor Posters	2100 Current Liabilities:Accounts Payable	40.82	40.82
<b>Total for 4004 Fundraising Expenses - Other</b>						<b>\$40.82</b>	
<b>4006 Boosterthon Expenses</b>							
08/01/2019	Journal Entry	10R		move prior year booster charge from Aug to June for proper budget year. Check 3412	-Split-	-57.96	-57.96
08/02/2019	Check	3412	Booster Enterprises		1002 Bank Accounts:Checking	57.96	0.00
<b>Total for 4006 Boosterthon Expenses</b>						<b>\$0.00</b>	
<b>Total for 4000 Fundraising Expenses</b>						<b>\$4,232.42</b>	
<b>4100 Enrichment Expenses</b>							
<b>4103 Cultural Arts</b>							
09/06/2019	Bill	Performance	Georgla Ensemble Theater	Cultural Arts	2100 Current Liabilities:Accounts Payable	200.00	200.00
09/06/2019	Bill	1	The Atlanta Opera	Final Bill due Jan 16 2020	2100 Current Liabilities:Accounts Payable	1,650.00	1,850.00
09/06/2019	Bill	School Rock	Georgia Ensemble Theater	Performance 3/24/2020	2100 Current Liabilities:Accounts Payable	1,800.00	3,650.00
09/06/2019	Bill	1	The Atlanta Opera	deposit	2100 Current Liabilities:Accounts Payable	450.00	4,100.00
09/06/2019	Bill	AF8282019	Ania Flamenco LLC		2100 Current Liabilities:Accounts Payable	1,600.00	5,700.00
<b>Total for 4103 Cultural Arts</b>						<b>\$5,700.00</b>	
<b>4104 Family Science Night</b>							
09/06/2019	Bill	Science night	Jeffrey Knight	Final Payment	2100 Current Liabilities:Accounts Payable	500.00	500.00
09/06/2019	Bill		Jeffrey Knight	Professor Stem's Science Night - Retainer	2100 Current Liabilities:Accounts Payable	200.00	700.00
<b>Total for 4104 Family Science Night</b>						<b>\$700.00</b>	
<b>Total for 4100 Enrichment Expenses</b>						<b>\$6,400.00</b>	
<b>4200 Communications Expenses</b>							
<b>4201 Yearbook</b>							
07/01/2019	Journal Entry	9R		move yearbook deposits rec'd in July to June for proper budget year	-Split-	237.00	237.00
07/10/2019	Deposit			Offset 2018/19 yearbook	1002 Bank Accounts:Checking	-80.00	157.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
				charges - check from Jennifer Richman			
07/10/2019	Deposit			Offset 2018/19 yearbook charges - cash from parent	1002 Bank Accounts:Checking	-157.00	0.00
08/01/2019	Journal Entry	10R		move yearbook deposit from Aug to June for proper budget year	-Split-	40.00	40.00
08/23/2019	Deposit			Dmitrij Podcerab	1002 Bank Accounts:Checking	-40.00	0.00
<b>Total for 4201 Yearbook</b>						<b>\$0.00</b>	
<b>Total for 4200 Communications Expenses</b>						<b>\$0.00</b>	
4300 Operations Expenses							
4304 Laminating							
08/23/2019	Bill	082119	Georgia Binding	Laminator Service	2100 Current Liabilities:Accounts Payable	250.00	250.00
<b>Total for 4304 Laminating</b>						<b>\$250.00</b>	
4305 Teacher Appreciation							
08/30/2019	Bill		Michael Liske	TA Lunch from ChopT	2100 Current Liabilities:Accounts Payable	737.28	737.28
<b>Total for 4305 Teacher Appreciation</b>						<b>\$737.28</b>	
<b>Total for 4300 Operations Expenses</b>						<b>\$987.28</b>	
4500 School Instructional Expenses							
4502 Teacher Supplies							
08/16/2019	Check	3413	Kristle Waye	Classroom Supplies	1002 Bank Accounts:Checking	176.85	176.85
08/16/2019	Check	3415	Patricia Andre-Amevo	classroom supplies	1002 Bank Accounts:Checking	208.48	385.33
08/19/2019	Bill	2019-20	Hudson Gillot	School Supplies	2100 Current Liabilities:Accounts Payable	163.93	549.26
08/19/2019	Bill	2019-20	Kaitlyn Bidlack	Classroom Supplies	2100 Current Liabilities:Accounts Payable	198.44	747.70
08/22/2019	Bill	5th Grade	Jessica Romanesko	Teacher Supplies	2100 Current Liabilities:Accounts Payable	202.19	949.89
08/22/2019	Check	3418	Amelia Morel	Classroom supplies	1002 Bank Accounts:Checking	200.00	1,149.89
08/22/2019	Bill	2019-2020	Jenna Nelli	Classroom Supplies	2100 Current Liabilities:Accounts Payable	198.57	1,348.46
08/22/2019	Check	3421	City Chick LLC	Chicken Fees	1002 Bank Accounts:Checking	118.50	1,466.96
08/27/2019	Bill	4502	Johnny Mark Dunaway	Classroom Supplies	2100 Current Liabilities:Accounts Payable	194.46	1,661.42
08/29/2019	Bill		Aly Nussear		2100 Current Liabilities:Accounts Payable	229.95	1,891.37
09/05/2019	Bill	082819	Arshia Haji Khalili	School Supplies for classroom	2100 Current Liabilities:Accounts Payable	82.46	1,973.83
09/05/2019	Bill	2526	City Chick LLC	Chicken Feed	2100 Current Liabilities:Accounts Payable	39.50	2,013.33
09/05/2019	Bill	082319	Betsy Boone	Classroom supplies	2100 Current Liabilities:Accounts Payable	215.04	2,228.37
09/06/2019	Bill	4th grade	Lynn Slater	classroom supplies	2100 Current Liabilities:Accounts Payable	132.56	2,360.93
09/06/2019	Bill	supplies	Elizabeth Schill	teacher supplies	2100 Current Liabilities:Accounts Payable	200.00	2,560.93
09/17/2019	Bill	2019-20	Monique Nordmann	supplies	2100 Current Liabilities:Accounts Payable	41.41	2,602.34
09/17/2019	Bill	2019-20	Gwendolyn Westwood	teacher supplies	2100 Current Liabilities:Accounts Payable	200.00	2,802.34
09/17/2019	Bill	2019-20	Shantrice Dean		2100 Current Liabilities:Accounts Payable	200.00	3,002.34
<b>Total for 4502 Teacher Supplies</b>						<b>\$3,002.34</b>	
4504 21st Century Innovation							
09/17/2019	Bill		Evolve dba Ozobot	36 ozobots	2100 Current Liabilities:Accounts Payable	3,600.00	3,600.00
<b>Total for 4504 21st Century Innovation</b>						<b>\$3,600.00</b>	
4505 Music							
07/01/2019	Journal Entry	9R		move Musicians Friend chk#3411 pd in July to June for proper budget year	-Split-	-1,044.00	-1,044.00
07/16/2019	Check	3411	Musician's Friend	Music supplies for 2018/19 school year	1002 Bank Accounts:Checking	1,044.00	0.00
<b>Total for 4505 Music</b>						<b>\$0.00</b>	
4506 PE							
09/05/2019	Bill		Drumfit USA	Musical Instruments	2100 Current Liabilities:Accounts Payable	1,920.00	1,920.00
09/06/2019	Bill	Scooters - PE	Aly Nussear	PE Supplies	2100 Current Liabilities:Accounts Payable	330.27	2,250.27
09/20/2019	Check	3466	Aly Nussear	ab wheel, crash mat	1002 Bank Accounts:Checking	196.98	2,447.25
<b>Total for 4506 PE</b>						<b>\$2,447.25</b>	
4508 Facilities Improvements							
08/22/2019	Check	3417	Lobbyguard	Lobbyguard Software renewal	1002 Bank Accounts:Checking	1,000.00	1,000.00
08/22/2019	Check	3416	Dana Eris	Pots for Carpool Lane	1002 Bank Accounts:Checking	148.84	1,148.84

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for 4508 Facilities Improvements</b>						<b>\$1,148.84</b>	
4509 K Center							
07/01/2019	Journal Entry	9R		move k center tshirt deposits rec'd in July to June for proper budget year	-Split-	811.18	811.18
07/10/2019	Deposit			Refund from Foundation for K-splash t-shirts	1002 Bank Accounts:Checking	-811.18	0.00
<b>Total for 4508 K Center</b>						<b>\$0.00</b>	
4512 K Center Specials							
09/06/2019	Bill		Twayne Owens	garden supplies	2100 Current Liabilities:Accounts Payable	150.57	150.57
09/20/2019	Check	3463	Joanna Johnson	carpet or music class	1002 Bank Accounts:Checking	207.00	357.57
<b>Total for 4512 K Center Specials</b>						<b>\$357.57</b>	
4513 5th Grade (Blueridge, graduation, events)							
08/01/2019	Journal Entry	10R		move kona ice 5th grade grad party from Aug to June for proper budget year.	-Split-	-405.00	-405.00
08/22/2019	Check	3419	Kona Ice	5th Grade EOY Party	1002 Bank Accounts:Checking	405.00	0.00
<b>Total for 4513 5th Grade (Blueridge, graduation, events)</b>						<b>\$0.00</b>	
4516 SEL							
09/06/2019	Bill	SEL Program	Aazam Salehi	Sel Curriculum Items	2100 Current Liabilities:Accounts Payable	1,034.20	1,034.20
09/20/2019	Check	3465	Aazam Salehi	calming bottles	1002 Bank Accounts:Checking	187.99	1,222.19
<b>Total for 4516 SEL</b>						<b>\$1,222.19</b>	
<b>Total for 4500 School Instructional Expenses</b>						<b>\$11,778.19</b>	
4600 PTA Administrative Expenses							
4602 President Discretionary							
07/11/2019	Check	3410	Amy Hartman	Food for summer executive meeting	1002 Bank Accounts:Checking	167.39	167.39
<b>Total for 4602 President Discretionary</b>						<b>\$167.39</b>	
4603 Bank Service Charges							
07/31/2019	Expense		Wells Fargo Bank	MONTHLY CHECK RETURN/IMAGE STMT FEE	1002 Bank Accounts:Checking	2.00	2.00
08/30/2019	Expense		Wells Fargo Bank	MONTHLY CHECK RETURN/IMAGE STMT FEE	1002 Bank Accounts:Checking	2.00	4.00
<b>Total for 4603 Bank Service Charges</b>						<b>\$4.00</b>	
4604 Professional Services & Memberships							
09/21/2019	Bill		Offsite Business Solutions	bookkeeping fees July, Aug, Sept	2100 Current Liabilities:Accounts Payable	450.00	450.00
<b>Total for 4604 Professional Services &amp; Memberships</b>						<b>\$450.00</b>	
4605 Square Fees							
07/31/2019	Journal Entry	1		Square fees July 2019	-Split-	441.03	441.03
08/01/2019	Journal Entry	prepaid expenses			-Split-	602.32	1,043.35
08/01/2019	Journal Entry	prepaid expenses			-Split-	15.67	1,059.02
08/30/2019	Journal Entry	4 Bad Debt		bookkeeper miscoded square fees	-Split-	-15.67	1,043.35
09/16/2019	Journal Entry	7		square fees Sept 2019	-Split-	138.03	1,181.38
<b>Total for 4605 Square Fees</b>						<b>\$1,181.38</b>	
4606 Intuit Fees (Quick Books)							
07/02/2019	Check		Intuit		1002 Bank Accounts:Checking	20.00	20.00
08/02/2019	Expense		Intuit	INTUIT PYMT SOLN ACCT FEE 1908 BUSINESS TO BUSINESS ACH 02 524771996708346 MORNINGSIDE ELEMENTARY	1002 Bank Accounts:Checking	20.00	40.00
09/03/2019	Expense		Intuit	INTUIT PYMT SOLN ACCT FEE 1909 BUSINESS TO BUSINESS ACH 03 524771996708346 MORNINGSIDE ELEMENTARY	1002 Bank Accounts:Checking	20.00	60.00
<b>Total for 4606 Intuit Fees (Quick Books)</b>						<b>\$60.00</b>	
4609 Contingency							
08/01/2019	Journal Entry	10R		move bookkeeper error from Aug to June for proper budget year	-Split-	-550.38	-550.38
08/30/2019	Journal Entry	4 Bad Debt		bookkeeper miscoded square fees	-Split-	15.67	-534.71
08/31/2019	Journal Entry	Square fees		bookkeeper old error	-Split-	534.71	0.00
<b>Total for 4609 Contingency</b>						<b>\$0.00</b>	
<b>Total for 4600 PTA Administrative Expenses</b>						<b>\$1,882.77</b>	
Not Specified							
09/20/2019	Bill Payment (Check)	3	Monique Nordmann		2100 Current Liabilities:Accounts Payable	0.00	0.00
<b>Total for Not Specified</b>						<b>\$0.00</b>	

Katherine Collins

Re: Meeting Wednesday, September 25

Sep 24, 2019 at 4:57:30 PM

Jana Kovac

Matt Fox

Susan Mapen

Emily Fink

Amy Hartman

Joanna Kobylivker

Kerry Weinheimer

Sally Carroll

Sofianos, Audrey

Hello all - Enrichment updates below:

**Family Science Night Update:**

- Dates: Feb 11th (K-2nd grade) and Feb 13th (3rd-5th grade)
- Timetable for both nights:
  - 6:00 - 6:30 PM - Plenary Session in Auditorium
  - 6:40 - 7:00 PM - Breakout Session 1
  - 7:10 - 7:30 PM - Breakout Session 2
  - 7:40 - 8:00 PM - Breakout Session 3

The committee felt strongly that one of the key benefits is the hands-on engagement of the smaller breakout sessions. However, we will limit these sessions to 20 minutes. This allows families to still have the broad exposure to 3 different scientific disciplines, while allowing the sessions to be more focused on the "activity" rather than "filler time" spent on PPTs, etc.

- Food: We are still exploring logistics of having food available for purchase in a grab-and-go format. This might be via food truck services or packaged food. We will keep you updated as we have more information.
- Plenary session: Jeffery Knight -
  - \$700 for both nights. He is going to custom tailor his show for our event about Science Through the Ages.
- Speaker invitations for breakout sessions start to go out this week. We typically have 20 presenters for each night.

**Visiting Authors and Artists:**

- Laurel Snyder was great! 45 kids bought books that she personalized and signed for them. Morningside received 20% of the total book orders!
- Eric Litwin will be here on 11/7.

**Book Fair:**

- Dates: Jan. 27-31, 2020 Main Campus, Jan. 28-30 Kindergarten Center



- Follet will be servicing our book fair this year, providing MES with a 50% return on books purchased!

**Variety Show:**

- There will not be a video produced this year due to cost and low sales/interest
- The Halftime show is working on practice space at Haygood UMC fellowship hall, and will be crafting appropriate permission forms for parents to sign.

**Cultural Arts:**

- The first performance of the year will be the La Candela Company Flamenco Dancers on Oct. 7 & 8.



Matt Fox &lt;foxmcw@gmail.com&gt;

## Fundraising update - 24th September 2019

1 message

Sally Carroll &lt;salcarroll76@gmail.com&gt;

Tue, Sep 24, 2019 at 9:19 AM

To: Susan Mapen <susanmapen@yahoo.com>, Emily Fink <emily.fink@gmail.com>, Jana Kovac <janakovac@me.com>, Joanna Kobylivker <jkobylivker@gmail.com>, Katherine Collins <katcollins08@gmail.com>, Matt Fox <foxmcw@gmail.com>, Audrey Sofianos <audrey.sofianos@atlanta.k12.ga.us>, Amy Hartman <amyohartman@me.com>, Kerry Weinheimer <kmjweinheimer@gmail.com>

Hi everyone,

Here's the Fundraising update as of this afternoon – it's changing rapidly every day at present - I can update everyone at our Wednesday meeting on the 'to the minute' Booster progress and progress with the Auction team and venue.

### Spirit Wear

- Both Back to School nights (K and Main Campus) were a success and we cleared more than \$2000 of stock including most of the old stock dating back 3-4 years.
- We've placed a top-up order of the navy dry-fit t-shirts and hoodies and will have these for sale at Boosterthon on Friday.
- Genine and I will meet with Lorrie Thomas Ross in the next few weeks to start working on some new SW items.
- The new system with Genine picking orders every Friday is working smoothly.

### Boosterthon

- As I type, we are **85% to target** (\$105K) with a solid few days planned ahead – if we hit the target by Thursday evening then we are likely to do the 'slime' activity on Friday after the runners finish. We'll also do a separate slime session at the K Center.
- Confirmed incentives for reaching \$105K goal:
  - 'Sliming' of Principal Sofianos and her team
  - The winning class received Crazy Hair Day, popsicles and extra recess
  - Every teacher receives a \$30 voucher (eg.Casseroles)
- The volunteer sign-up is filling up but if anyone has any time before and after their children run on Friday then please feel welcome to lend a hand at one of the stations (water, snow cones, SW and lap marking).
- The weather is looking fine and logistics plans are in place.

### Dine-outs

- The first event was Osteria last week - TBC on how much we raised – watch this space.
- We'll track the proceeds of the individual events this year so that budgeting/projections is made easier next year.

## Dolphin Donors

- The total raised up until today is \$35,750. That # doesn't include any matching from Coke or Kimberly Clark (will be another \$2.5-3K) since those haven't been received yet (the employees have donated and submitted paperwork for match). The target was \$25K so this is tracking very well!
- Angela is in the process of getting the new banner finished with the printer and it will be up shortly.
- I'll work with Angela to promote the Parent Patron/Dolphin Donors once Boosterthon is completed – some of the levels/packages include tickets to Halloween and the Auction so it's a more pertinent topic now that Fall is here (almost...maybe not if you look at the weather forecast)...

## Halloween Carnival

- The majority of vendors are booked.
- Food is being finalised at present – it looks like we'll have the parent grill back plus one food truck.
- A committee team meeting will be held next week to pull everyone together and focus for the busy month ahead.
- Once the costs are firmed up a little more, I will reach back to the Exec team with a ticketing pricing proposal.
- The 5<sup>th</sup> grade parent team are up and running with the HH planning.
- More to come on this in coming weeks...

## Auction

- We're in discussions with a strong team about leading the event – more to share on Wednesday during our meeting.
- We're doing a second viewing of a venue today (Tuesday) – The Stave Room on Armour Drive.
- The goal is to have the venue and team in place by the end of next week.

Kind regards,

Sally

# Operations Report

## September 24, 2019

### Family Engagement Coordinator

- Deborah Solomon is in process of sending template for Board of Directors & Room Parents for posting all signups through MT. Goal is to have all school wide volunteer requests accessed through MT. All other signups (classroom and otherwise) will be sent via SignUp Genius and housed in MT. This allows parents one location to see all volunteer obligations- new concept we are rolling out this year.

### Square Store

- Angela Howard has carried over maintaining Square store from last year. Any leads or suggestions from Exec Group on who can head store?

### Media Center Coordinator

- Mr. Rawls has pared down volunteer needs in Media Center- wanting to be very deliberate with time and effort of volunteers. Katie is working with finalizing who is slated to work in Media Center. Currently have more volunteers than slots!

### Teacher Appreciation

- Michal and Laurie have organized lunch and breakfast for both campuses. Very well received by teachers. Working on getting food tax free with State Tax ID form.

### Room Parent

- There is a great roster of classroom volunteers set, Amy & Caroline have met and emailed with everyone and they are off and running. Happy that Deborah is helping to get classroom signups added to Toolkit to make it easier for parents to access them throughout the year.

### Hospitality

- Coffee with the Principle at Main Campus last Friday. Attended by over 20 ppl. There is currently no additional dates on the calendar. I was told by Brian Baron that MES is holding on posting more dates until confirmation with Audrey.

### Laminating

- Heavy demand for laminating. We will need to track supply costs this year so that budget for 20/21 reflects real time costs- given we had little information on years past. Current projection is \$500+ over budget for supplies.

### **Parent U/Speakers**

- Brainstorming and discussion for Parent U topic still on-going for roll out in Spring semester.

### **Branding for Inman**

- Brian has conceptual design for new signage outside classrooms with installation this school year. He's waiting on review from Inman transition team for feedback prior to ordering. Signage will be at Main Campus and K Center- will move with us.

### **Scholarships**

- no update

### **Transportation & Buses**

- no update

### **School Instructional Expenses**

- PE Drumkit purchased/PE Crossfit equipment purchased and in use
- 21st Century Technology- Ozbot robots purchased last week with P.O. The plan is for GATE team to familiarize themselves and learn different ways to incorporate robots into curriculum during Fall semester. Ozbots will be rolled out in January to rest of team: Technology, ESOL, EIP, & Special Ed teachers. Mr. Hatcher to provide 30min. tutorial for team teachers. GATE teachers will manage check-out of shared resources.
- iPads: Brian Baron processing order through APS. This will include AppleCare and covers. PTA purchasing carts through Amazon.
- Media Center: Mr. Rawls has already begun purchasing of new books for library
- *Additional equipment considerations: Mr. Rawls is collecting data to see if document scanners would be utilized by a majority of teachers in the classroom. This piece of equipment has been requested in years past by individual teachers to aid in real time teaching in the classroom. This year, Grants committee brought it to us as it has been requested from multiple teachers.*

## **Communications Report - September 25, 2019**

### **Directory / Membership Toolkit**

- 75 - 80% of our families have active profiles in the new tool. New profiles keep trickling in - we still have a handful of families joining the tool every week
  - 724 students represented in 'active' profiles
  - 524 'active' families
  - 964 parent email addresses
- Data cleanup ongoing
  - There are 293 "outdated contacts" in the database - continuing to clean that up and delete old families.

### **Digital Dolphin**

- We're adding a "From the Principal's Desk" section to the top of the DD - it will only be present when Ms. Sofianos has a new blog post (about once a monthish), and will just be one sentence linking to the blog. The first one will be this week.
- We have been "over-sending" the DD since the launch of Membership Toolkit - sending to families who are 'active' and 'outdated' as well as all K parents who registered with us this year. This is the last week we are doing that - next week we will move to only sending to 'active' email addresses in MT. There will be one final warning/push this week in DD to get people to register in MT.

### **Social Media**

- New 'MES Dolphin Community' has been created, a few influencers are in the page
- Writing page rules, figuring out most streamlined way to invite families to join group
- Anticipate full launch by next week

### **Prospective Parent**

- New parent folder to keep at the main office is still on radar but took a back seat to some other stuff the last few weeks. Will pick this back up once new FB page is live. We will reach out to Admin and Emily for input on recommended content.
- First tour at main campus on Oct 17. Info and sign-up for tours is on MES site.

### **Yearbook**

- Jennifer has been in touch with all the Classroom Yearbook Liasons with instructions on how to work with their classes this year - all going well.

### **Grade Level Social Chairs**

- All going well in all grades. 5G had first event (movie night) last week.
- Need to get with Sally to get Haunted House chairs an answer about donor signage at HH entrance.



Matt Fox &lt;foxmcw@gmail.com&gt;

## Meeting Wednesday, September 25

Joanna Kobylivker &lt;jkobylivker@gmail.com&gt;

Mon, Sep 23, 2019 at 6:50 AM

To: Matt Fox &lt;foxmcw@gmail.com&gt;

Cc: Emily Fink <emily.fink@gmail.com>, Jana Kovac <janakovac@me.com>, Susan Mapen <susanmapen@yahoo.com>, Amy Hartman <amyohartman@me.com>, Katherine Collins <katcollins08@gmail.com>, Kerry Weinheimer <kmjweinheimer@gmail.com>, Sally Carroll <salcarroll76@gmail.com>, "Sofianos, Audrey" <Audrey.Sofianos@atlanta.k12.ga.us>

Hi all!

I will not be able to attend because I will be attending (and presenting at!) the APS District Wellness and Nutrition meeting held that morning. I was asked to present what our composting program will look like, and I am hopeful this will get us closer to a yes!!!

Other updates:

- Smoothies for both campuses tomorrow, September 24 during recess
- Jr SWAG had a delay in applicant selection because Ms. Salehi was on jury duty, we are exploring possibly moving back the No Place for Hate assembly. Should have confirmation this week.
- We had a well attended breakfast on 9/5, recruited some awesome volunteers, and filled our Earth Week position (yay!).
- We will be participating in the Plastic Film challenge again run by CHaRM (Center for Hard to Recycle Materials), look for an announcement and start collecting that plastic!!!! Let's win this year!!!! Contest is Nov 1-15

Thanks all!

Joanna

On Sep 21, 2019, at 10:48 AM, Matt Fox <foxmcw@gmail.com> wrote:

Friendly reminder that we have an exec meeting this Wednesday at 815 in the MES conference room. Please forward your reports to me as they become available and make sure they are circulated to the group ahead of Wednesday. Also, if you have a particular item you'd like to see on the agenda, please let me and Emily know.

Hope y'all have a great weekend and GO DAWGS!

Matt

Sent from my iPhone

On Sep 9, 2019, at 11:55 AM, Emily Fink <emily.fink@gmail.com> wrote:

Hey y'all,

I hope everyone had a nice weekend!

First, I just invited you to share our new Google calendar. If you didn't receive an invite, please let me know. If you have already sent me your dates, I'll add them to the calendar. If not, please add them to the calendar before our next meeting.

Secondly, I want to confirm that we are planning to meet on Wednesday, September 25 at 8:15am. If that doesn't work for you, please let me know. Matt will send out a request for reports and agenda items a few days before the meeting.



**PTA** Morningside  
Elementary  
School

### Sign-In Sheet

PTA Exec Meeting  
September 25, 2019 8:15 am

1. MATT FOX
2. Amy We
3. Caroline Wainright
4. S
5. Jana Kovac
6. Amy Hartman
7. Susan Hagen
8. Kat Collins
9. Audrey Sofianos
10. Fabricio Morales
11. Emily Fink